Panasonic

Operating Instructions

Digital Cordless Phone

Model No. **KX-TGC310CX**
KX-TGC312CX
KX-TGC313CX

Model shown is KX-TGC310.

Before initial use, see “Getting Started” on page 8.

Thank you for purchasing a Panasonic product.

Please read these operating instructions before using the unit and save them for future reference.

Table of Contents

Introduction
Model composition 3
Accessory information 3

Important Information
For your safety 5
Important safety instructions 6
For best performance 6
Other information 7
Specifications 7

Getting Started
Setting up 8
Controls 10
Display icons 11
Turning the power on/off 11
Language setting 12
Date and time 12
Other settings 12

Making/Answering Calls
Making calls 13
Answering calls 13
Useful features during a call 13
Intercom 14
Key lock 15

Phonebook
Phonebook 16
Speed dial 17

Programming
Menu list 18
Alarm 21
Nuisance call block 22
Other programming 23

Caller ID Service
Using Caller ID service 25
Caller list 25

Useful Information
Voice mail service 27
Character entry 27
Error messages 29
Troubleshooting 29

Index
Index.....33

TGC3xxCX(en)_0309_ver011.pdf 2 2015/03/09 9:58:39

Model composition

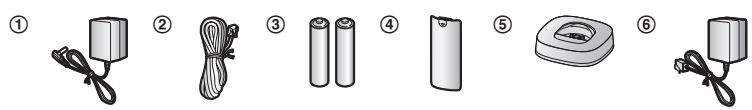
Series	Model No.	Base unit	Handset	
		Part No.	Part No.	Quantity
KX-TGC310 series	KX-TGC310	KX-TGC310	KX-TGCA30	1
	KX-TGC312	KX-TGC310	KX-TGCA30	2
	KX-TGC313	KX-TGC310	KX-TGCA30	3

Accessory information

Supplied accessories

No.	Accessory item/Part number	Quantity		
		KX-TGC310	KX-TGC312	KX-TGC313
①	AC adaptor for base unit/PNLV226BX	1	1	1
②	Telephone line cord	1	1	1
③	Rechargeable batteries	2	4	6
④	Handset cover*1	1	2	3
⑤	Charger	–	1	2
⑥	AC adaptor for charger/PNLV233BX	–	1	2

*1 The handset cover comes attached to the handset.



Additional/replacement accessories

Please contact your nearest Panasonic dealer for sales information.

Accessory item	Model number/Specifications
Rechargeable batteries*1	Battery type: – Nickel metal hydride (Ni-MH) – 2 x AAA (R03) size for each handset – 1.2 V – Minimum amperage of 550 mAh
DECT repeater	KX-A405

*1 Replacement batteries may have a different capacity from that of the supplied batteries.

TGC3xxCX(en)_0309_ver011.pdf 3 2015/03/09 9:58:39

We recommend using Panasonic rechargeable batteries.

Other information

- Design and specifications are subject to change without notice.
- The illustrations in these instructions may vary slightly from the actual product.

TGC3xxCX(en)_0309_ver011.pdf 4 2015/03/09 9:58:39

For your safety

To prevent severe injury and loss of life/ property, read this section carefully before using the product to ensure proper and safe operation of your product.

⚠WARNING

Power connection

- Use only the power source marked on the product.
- Do not overload power outlets and extension cords. This can result in the risk of fire or electric shock.
- Completely insert the AC adaptor/power plug into the power outlet. Failure to do so may cause electric shock and/or excessive heat resulting in a fire.
- Regularly remove any dust, etc. from the AC adaptor/power plug by pulling it from the power outlet, then wiping with a dry cloth. Accumulated dust may cause an insulation defect from moisture, etc. resulting in a fire.
- Unplug the product from power outlets if it emits smoke, an abnormal smell, or makes an unusual noise. These conditions can cause fire or electric shock. Confirm that smoke has stopped emitting and contact an authorised service centre.
- Unplug from power outlets and never touch the inside of the product if its casing has been broken open.
- Never touch the plug with wet hands. Danger of electric shock exists.

Installation

- To prevent the risk of fire or electrical shock, do not expose the product to rain or any type of moisture.
- Do not place or use this product near automatically controlled devices such as automatic doors and fire alarms. Radio waves emitted from this product may cause such devices to malfunction resulting in an accident.
- Do not allow the AC adaptor or telephone line cord to be excessively pulled, bent or placed under heavy objects.

Operating safeguards

- Unplug the product from power outlets before cleaning. Do not use liquid or aerosol cleaners.
- Do not disassemble the product.
- Do not spill liquids (detergents, cleansers, etc.) onto the telephone line cord plug, or allow it to become wet at all. This may cause a fire. If the telephone line cord plug becomes wet, immediately pull it from the telephone wall jack, and do not use.

Medical

- Consult the manufacturer of any personal medical devices, such as pacemakers or hearing aids, to determine if they are adequately shielded from external RF (radio frequency) energy. (The product operates in the frequency range of 1.88 GHz to 1.90 GHz, and the RF transmission power is 250 mW (max.).)
- Do not use the product in health care facilities if any regulations posted in the area instruct you not to do so. Hospitals or health care facilities may be using equipment that could be sensitive to external RF energy.

⚠CAUTION

Installation and location

- Never install telephone wiring during an electrical storm.
- Never install telephone line jacks in wet locations unless the jack is specifically designed for wet locations.
- Never touch uninsulated telephone wires or terminals unless the telephone line has been disconnected at the network interface.
- Use caution when installing or modifying telephone lines.
- The AC adaptor is used as the main disconnect device. Ensure that the AC outlet is installed near the product and is easily accessible.

TGC3xxCX(en)_0309_ver011.pdf 5 2015/03/09 9:58:39

- This product is unable to make calls when:
  - the handset batteries need recharging or have failed.
  - there is a power failure.
  - the key lock feature is turned on.

Battery

- We recommend using the batteries noted on page 3. **USE ONLY rechargeable Ni-MH batteries AAA (R03) size.**
- Do not mix old and new batteries.
- Do not open or mutilate the batteries. Released electrolyte from the batteries is corrosive and may cause burns or injury to the eyes or skin. The electrolyte is toxic and may be harmful if swallowed.
- Exercise care when handling the batteries. Do not allow conductive materials such as rings, bracelets, or keys to touch the batteries, otherwise a short circuit may cause the batteries and/or the conductive material to overheat and cause burns.
- Charge the batteries provided with or identified for use with this product only, in accordance with the instructions and limitations specified in this manual.
- Only use a compatible base unit (or charger) to charge the batteries. Do not tamper with the base unit (or charger). Failure to follow these instructions may cause the batteries to swell or explode.

Important safety instructions

When using your product, basic safety precautions should always be followed to reduce the risk of fire, electric shock, and injury to persons, including the following:

1. Do not use this product near water for example, near a bathtub, washbowl, kitchen sink, or laundry tub, in a wet basement or near a swimming pool.
2. Avoid using a telephone (other than a cordless type) during an electrical storm. There may be a remote risk of electric shock from lightning.
3. Do not use the telephone to report a gas leak in the vicinity of the leak.
4. Use only the power cord and batteries indicated in this manual. Do not dispose of batteries in a fire. They may explode. Check with local codes for possible special disposal instructions.

SAVE THESE INSTRUCTIONS

For best performance

Base unit location/avoiding noise

The base unit and other compatible Panasonic units use radio waves to communicate with each other.

- For maximum coverage and noise-free communications, place your base unit:
  - at a convenient, high, and central location with no obstructions between the handset and base unit in an indoor environment.
  - away from electronic appliances such as TVs, radios, personal computers, wireless devices, or other phones.
  - facing away from radio frequency transmitters, such as external antennas of mobile phone cell stations. (Avoid putting the base unit on a bay window or near a window.)
- Coverage and voice quality depends on the local environmental conditions.
- If the reception for a base unit location is not satisfactory, move the base unit to another location for better reception.

Environment

- Keep the product away from electrical noise generating devices, such as fluorescent lamps and motors.
- The product should be kept free from excessive smoke, dust, high temperature, and vibration.
- The product should not be exposed to direct sunlight.
- Do not place heavy objects on top of the product.
- When you leave the product unused for a long period of time, unplug the product from the power outlet.
- The product should be kept away from heat sources such as radiators, cookers, etc. It

TGC3xxCX(en)_0309_ver011.pdf 6 2015/03/09 9:58:39

should not be placed in rooms where the temperature is less than 0 °C or greater than 40 °C. Damp basements should also be avoided.
- The maximum calling distance may be shortened when the product is used in the following places: Near obstacles such as hills, tunnels, underground, near metal objects such as wire fences, etc.
- Operating the product near electrical appliances may cause interference. Move away from the electrical appliances.

Routine care

- **Wipe the outer surface of the product with a soft moist cloth.**
- Do not use benzine, thinner, or any abrasive powder.

Other information

CAUTION: Risk of explosion if battery is replaced by an incorrect type. Dispose of used batteries according to the instructions.

Notice for product disposal, transfer, or return

- This product can store your private/ confidential information. To protect your privacy/confidentiality, we recommend that you erase information such as phonebook or caller list entries from the memory before you dispose of, transfer, or return the product.

Information on Disposal in other Countries outside the European Union

These symbols are only valid in the European Union. If you wish to discard these items, please contact your local authorities or dealer and ask for the correct method of disposal.

Note for the battery removal procedure

Refer to “Battery installation” on page 8.

Specifications

- **Standard:**
  DECT (Digital Enhanced Cordless Telecommunications),
  GAP (Generic Access Profile)
- **Frequency range:**
  1.88 GHz to 1.90 GHz
- **RF transmission power:**
  Approx. 10 mW (average power per channel)
- **Power source:**
  100–240 V AC, 50/60 Hz
- **Power consumption:**
  Base unit:
  Standby: Approx. 0.52 W
  Maximum: Approx. 2.7 W
  Charger:
  Standby: Approx. 0.12 W
  Maximum: Approx. 1.8 W
- **Operating conditions:**
  0 °C–40 °C, 20 %–80 % relative air humidity (dry)

TGC3xxCX(en)_0309_ver011.pdf 7 2015/03/09 9:58:40

Setting up

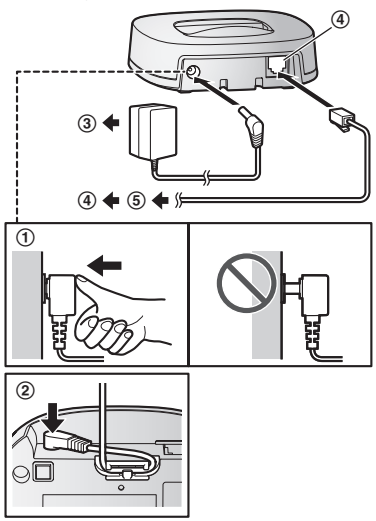
Connections

■ **Base unit**

① Connect the AC adaptor to the unit by pressing the plug firmly.
② Fasten the cord by hooking it.
③ Connect the AC adaptor to the power outlet.
④ Connect the telephone line cord to the unit, then to the telephone line jack until you hear a click.
⑤ A DSL/ADSL filter (not supplied) is required if you have a DSL/ADSL service.

Note:

- Use only the supplied Panasonic AC adaptor PNLV226BX.
- Use only the supplied telephone line cord.

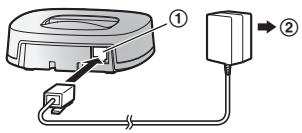


■ **Charger**

① Connect the AC adaptor plug to the unit until you hear a click.
② Connect the AC adaptor to the power outlet.

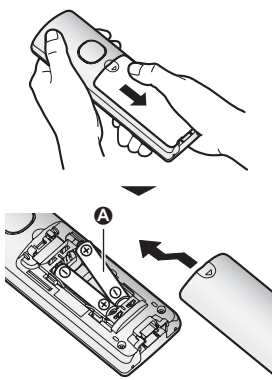
Note:

- Use only the supplied Panasonic AC adaptor PNLV233BX.



Battery installation

- USE ONLY rechargeable Ni-MH batteries AAA (R03) size (Ⓐ).
- Do NOT use alkaline/manganese/Ni-Cd batteries.
- Confirm correct polarities (⊕, ⊖).



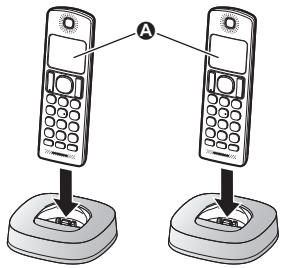
- Follow the directions on the display to set up the unit.

TGC3xxCX(en)_0309_ver011.pdf 8 2015/03/09 9:58:40

Battery charging

Charge for about 7 hours.

- Confirm **"Charging"** is displayed (Ⓐ).
- When the batteries are fully charged, **"Fully charged"** is displayed.



Base unit Charger

Note when setting up

Note for connections

- The AC adaptor must remain connected at all times. (It is normal for the adaptor to feel warm during use.)
- The AC adaptor should be connected to a vertically oriented or floor-mounted AC outlet. Do not connect the AC adaptor to a ceiling-mounted AC outlet, as the weight of the adaptor may cause it to become disconnected.

During a power failure

The unit will not work during a power failure. We recommend connecting a corded-type telephone (without AC adaptor) to the same telephone line or to the same telephone line jack using a T-adaptor.

Note for battery installation

- Use the supplied rechargeable batteries. For replacement, we recommend using the Panasonic rechargeable batteries noted on page 3, 6.

Note for battery charging

- It is normal for the handset to feel warm during charging.
- Clean the charge contacts of the handset, base unit, and charger with a soft and dry cloth once a month. Before cleaning the unit, disconnect from power outlets and any telephone line cords. Clean more often if the unit is exposed to grease, dust, or high humidity.

Battery level

Icon	Battery level
	High
	Medium
	Low
	Needs charging.

Panasonic Ni-MH battery performance (supplied batteries)

Operation	Operating time
In continuous use	16 hours max.
Not in use (standby)	200 hours max.

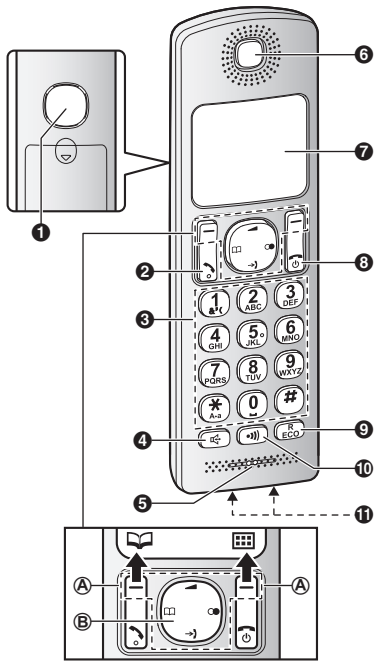
Note:

- Actual battery performance depends on usage and ambient environment.

TGC3xxCX(en)_0309_ver011.pdf 9 2015/03/09 9:58:40

Controls

Handset



❶ **Speaker**
❷ **【】(Talk)**
❸ **Dial keypad**
❹ **【】(Speakerphone)**
❺ **Microphone**
❻ **Receiver**
❼ **Display**
❽ **【】(Off/Power)**
❾ **【R/ECO】**
R: Recall/Flash
ECO: Eco mode shortcut key
❿ **【】(Intercom)**
- This feature is not available for single handset models.

⓫ **Charge contacts**

■ **Control type**

Ⓐ **Soft keys**

By pressing a soft key, you can select the feature shown directly above it on the display.

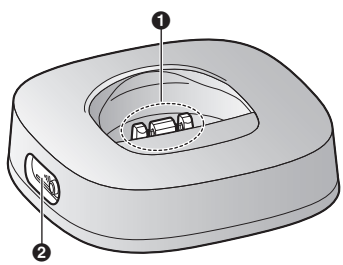
Ⓑ **Navigator key**

Navigator keys functions as follows.

Symbol	Meaning	
【】	【▲】	Up
【】	【▼】	Down
【】	【◄】	Left
【】	【►】	Right

– 【▲】, 【▼】, 【◄】, or 【►】: Scroll through various lists and items.
– 【▲】 or 【▼】 (): Adjust the receiver or speaker volume while talking.
– 【】 (Caller list): View the caller list.
– 【】 (Phonebook): View the phonebook entry.
– 【】 (Redial): View the redial list.

Base unit



❶ **Charge contacts**
❷ **【】(Locator)**
- You can locate a misplaced handset by pressing 【】.

TGC3xxCX(en)_0309_ver011.pdf 10 2015/03/09 9:58:40

Display icons

Handset display items

Item	Meaning
	Range status: The more bars visible, the closer the handset is to the base unit.
	Out of base unit range
	Paging, intercom mode*1
	Speakerphone is on. (page 13)
	The line is in use. ● When flashing slowly: The call is put on hold. ● When flashing rapidly: An incoming call is now being received.
	Missed call*2 (page 25)
ECO	The base unit transmission power is set to "Low". (page 12)
	The LCD backlight is off. (page 19)
	Battery level
	Alarm is on. (page 21)
	Privacy mode is on.*1 (page 20)
	Ringer volume is off. (page 19)
	Nuisance call blocked.*2 (page 22)
	New voice mail message received.*3 (page 27)
Line in use	Someone is using the line.*1

*1 KX-TGC312/KX-TGC313
*2 Caller ID subscribers only
*3 Voice mail subscribers only

Handset soft key icons

Icon	Action
	Returns to the previous screen or outside call.
	Displays the menu.
OK	Accepts the current selection.
	Makes a call. (page 13)
	Temporarily turns off the ringer for incoming calls. (page 13)
	Places a call on hold.*1
	Opens the phonebook.
	Allows you to edit phone numbers. (page 23)
	Adds new entry. (page 17)
	Displays the character entry mode for phonebook search. (page 16)
	Turns the key lock feature off. (page 15)
	Stops alarm. (page 22)
	Snooze button on the alarm. (page 22)
	Selects entries or handsets. (page 21)
	Stores phone numbers. (page 16)
	Erases the selected item.
	Allows you to make an intercom call.*1
C	Erases a number/character.
	Puts the call on mute.

*1 KX-TGC312/KX-TGC313

Turning the power on/off

Press [ ] for about 2 seconds.

TGC3xxCX(en)_0309_ver011.pdf 11 2015/03/09 9:58:40

Language setting

Display language

1 【▦】#110
2 【▲▼】: Select your desired language. → 【OK】
3 【☎】

Date and time

1 【▦】#101
2 Enter the current date, month, and year. → 【OK】
Example: 15 July, 2014
15 07 14
3 Enter the current hour and minute.
Example: 9:30
09 30
- You can select 24-hour or 12-hour clock format (“AM” or “PM”) by pressing ✳.

4 【OK】 → 【☎】

Other settings

One touch eco mode

The 【R/ECO】 button on the handset enables you to activate the eco function with one touch. By activating eco mode, your unit can reduce the base unit transmission power by up to 90 % in standby mode.
You can turn on/off one touch eco mode by just pressing 【R/ECO】. The default setting is “Normal”.
– When the one touch eco mode is on: “Low” is temporarily displayed and ECO is shown on the handset display instead of Y.
– When the one touch eco mode is off: “Normal” is temporarily displayed and ECO goes off from the handset display.

Note:
- When there is another cordless phone nearby and it is in use, the base unit transmission power may not be reduced. (KX-TGC312/KX-TGC313)
- Activating one touch eco mode reduces the range of the base unit in standby mode.
- If you set the repeater mode to “On” (page 24):
  – One touch eco mode is cancelled.
  – “Eco Setup” is not shown in the display menu (page 19).

Dialling mode

If you cannot make calls, change this setting according to your telephone line service. The default setting is “Tone”.
“Tone”: For tone dial service.
“Pulse”: For rotary/pulse dial service.

1 【▦】#120
2 【▲▼】: Select the desired setting.
3 【OK】 → 【☎】

TGC3xxCX(en)_0309_ver011.pdf 12 2015/03/09 9:58:40

Making calls

1 Lift the handset and dial the phone number.
- To correct a digit, press **【C】**.

2 **【📞】**

3 When you finish talking, press **【⏻】** or place the handset on the base unit or charger.

Using the speakerphone

1 Dial the phone number and press **【🔊】**.

2 When you finish talking, press **【⏻】**.

Note:

- To switch back to the receiver, press **【🔊】**/**【📞】**.

Adjusting the receiver or speaker volume

Press **【▲】** or **【▼】** repeatedly while talking.

Making a call using the redial list

The last 10 phone numbers dialled are stored in the redial list (each 24 digits max.).

1 **【○●】**

2 **【▲▼】**: Select the desired phone number.

3 **【📞】**

Erasing a number in the redial list

1 **【○●】**

2 **【▲▼】**: Select the desired phone number. → **【✕】**

3 **【▲▼】**: **"Yes"** → **【OK】** → **【⏻】**

Pause (for PBX/long distance service users)

A pause is sometimes required when making calls using a PBX or long distance service. When storing a calling card access number and/or PIN in the phonebook, a pause is also needed (page 17).

Example: If you need to dial the line access number "0" when making outside calls with a PBX:

1 **【0】** → **【▲】** (Pause)

2 Dial the phone number. → **【📞】**

Note:

- A 3 second pause is inserted each time **【▲】** (Pause) is pressed.

Answering calls

1 Lift the handset and press **【📞】** or **【🔊】** when the unit rings.

2 When you finish talking, press **【⏻】** or place the handset on the base unit or charger.

Any key answer: You can answer the call by pressing any dial key.
Auto talk: You can answer calls simply by lifting the handset (page 19).
Temporary handset ringer off: You can turn the ringer off temporarily by pressing **【🔕】**.

Adjusting the handset ringer volume

Press **【▲】** or **【▼】** repeatedly to select the desired volume while ringing.

Useful features during a call

Hold

1 Press **【▦】** during an outside call.

2 **【▲▼】**: **"Hold"** → **【OK】**

3 To release hold, press **【📞】**.

Note:

- After holding for 10 minutes, the call is disconnected.

Mute

1 Press **【🎤】** during a call.

TGC3xxCX(en)_0309_ver011.pdf 13 2015/03/09 9:58:40

2 To return to the call, press 【⊠】.

Recall/flash

【R/ECO】 allows you to use the special features of your host PBX such as transferring an extension call, or accessing optional telephone services.

Note:

- To change the recall/flash time, see page 20.

For call waiting or Call Waiting Caller ID service users

To use call waiting or Call Waiting Caller ID, you must first subscribe with your service provider/telephone company.
This feature allows you to receive calls while you are already talking on the phone. If you receive a call while on the phone, you will hear a call waiting tone.
If you subscribe to both Caller ID and Call Waiting with Caller ID services, the 2nd caller's information is displayed after you hear the call waiting tone on the handset.

1 Press 【R/ECO】 to answer the 2nd call.

2 To switch between calls, press 【R/ECO】.

Note:

- Please contact your service provider/ telephone company for details and availability of this service in your area.

Temporary tone dialling (for rotary/pulse service users)

Press ⊠ before entering access numbers which require tone dialling.

Call share

Available for:
KX-TGC312/KX-TGC313

You can join an existing outside call.
To join the conversation, press 【 】 when the other handset is on an outside call.

Note:

- To prevent other users from joining your conversations with outside callers, turn the privacy mode on (page 20).

Transferring calls, conference calls

Available for:
KX-TGC312/KX-TGC313

Outside calls can be transferred or a conference call with an outside party can be made between 2 handsets.

1 During an outside call, press 【•))】.
KX-TGC313:
【▲▼】: Select the desired unit. → 【OK】

2 Wait for the paged party to answer.
- If the paged party does not answer, press 【 】 to return to the outside call.

3 **To complete the transfer:**
Press 【 】.
To establish a conference call:
【▦】 → 【▲▼】: "Conference" → 【OK】
- To leave the conference, press 【 】. The other 2 parties can continue the conversation.
- To put the outside call on hold: 【▦】 → 【▲▼】: "Hold" → 【OK】
  To resume the conference: 【▦】 → 【▲▼】: "Conference" → 【OK】
- To cancel the conference: 【▦】 → 【▲▼】: "Stop Conference" → 【OK】
  You can continue the conversation with the outside caller.

Intercom

Available for:
KX-TGC312/KX-TGC313

Intercom calls can be made between handsets.

Note:

- When paging the handset, the paged handset beeps for 1 minute.

TGC3xxCX(en)_0309_ver011.pdf 14 2015/03/09 9:58:40

- If you receive an outside call while talking on the intercom, you hear 2 tones. To answer the call, press 【⏻】, then press 【📞】.

Making an intercom call

1 【•))】
KX-TGC313:
【▲▼】: Select the desired unit. → 【**OK**】

2 When you finish talking, press 【⏻】.

Answering an intercom call

1 Press 【•))】 or 【📞】 to answer the page.

2 When you finish talking, press 【⏻】.

Key lock

The handset can be locked so that no calls or settings can be made. Incoming calls can be answered, but all other functions are disabled while key lock is on.
To turn key lock on, press 【⊞】 for about 3 seconds.

- To turn key lock off, press 【⊸】 for about 3 seconds.

Note:

- Calls to emergency numbers cannot be made until key lock is turned off.

TGC3xxCX(en)_0309_ver011.pdf 15 2015/03/09 9:58:40

Phonebook

You can add 50 names (16 characters max.) and phone numbers (24 digits max.) to the phonebook.

Important:

- All entries can be shared by any registered handset.

Adding phonebook entries

1 【📖】→【⌨】
2 【▲▼】: "New Entry" → 【OK】
3 Enter the party's name. → 【OK】
   - You can change the character entry mode by pressing 【R/ECO】 (page 27).
4 Enter the party's phone number. → 【OK】 2 times → 【☎】

Storing a redial list number to the phonebook

1 【●】
2 【▲▼】: Select the desired phone number. → 【📤】
3 To store the name, continue from step 3, "Editing entries", page 16.

Storing caller information to the phonebook

1 【→】
2 【▲▼】: Select the desired entry. → 【⌨】
3 【▲▼】: "Save CID" → 【OK】
4 【▲▼】: "Phonebook" → 【OK】
5 To store the name, continue from step 3, "Editing entries", page 16.

Finding and calling from a phonebook entry

1 【📖】
2 **To scroll through all entries**
   【▲▼】: Select the desired entry.
   To search by first character
   ① Press the dial key (0 to 9, or #) which contains the character you are searching for (page 27).
   ② 【▲▼】: Scroll through the phonebook if necessary.
3 【📞】

Note:

- In step 1, change the character entry mode if necessary:
  【🔍】→【▲▼】: Select the character entry mode. → 【OK】

Editing entries

1 Find the desired entry (page 16). → 【⌨】
2 【▲▼】: "Edit" → 【OK】
3 Edit the name if necessary. → 【OK】
4 Edit the phone number if necessary. → 【OK】 2 times → 【☎】

Erasing entries

Erasing an entry

1 Find the desired entry (page 16). → 【⌨】
2 【▲▼】: "Erase" → 【OK】
3 【▲▼】: "Yes" → 【OK】 → 【☎】

Erasing all entries

1 【📖】→【⌨】
2 【▲▼】: "Erase All" → 【OK】
3 【▲▼】: "Yes" → 【OK】
4 【▲▼】: "Yes" → 【OK】 → 【☎】

Chain dial

This feature allows you to dial phone numbers in the phonebook while you are on a call. This feature can be used, for example, to dial a calling card access number or bank account

TGC3xxCX(en)_0309_ver011.pdf 16 2015/03/09 9:58:40

PIN that you have stored in the phonebook, without having to dial manually.

1 During an outside call, press 【⊞】.
2 【▲▼】: "Phonebook" → 【OK】
3 【▲▼】: Select the desired entry.
4 Press 【☎】 (right soft key) to dial the number.

Note:

- When storing a calling card access number and your PIN in the phonebook as one phonebook entry, press 【▲】 (Pause) to add pauses after the number and PIN as necessary (page 13).
- If you have rotary/pulse service, you need to press ✱ before pressing 【⊞】 in step 1 to change the dialling mode temporarily to tone. When adding entries to the phonebook, we recommend adding ✱ to the beginning of phone numbers you wish to chain dial (page 16).

Speed dial

You can assign 1 phone number to each of the dial keys (1 to 6) on the handset.

Adding phone numbers to speed dial keys

■ **By entering phone numbers:**

1 Press and hold the desired speed dial key (1 to 6). → 【📖】
2 【▲▼】: "Manual" → 【OK】
3 Enter the party's name (16 characters max.). → 【OK】
4 Enter the party's phone number (24 digits max.). → 【OK】 2 times → 【☎】

■ **From the phonebook:**

1 Press and hold the desired speed dial key (1 to 6). → 【📖】
2 【▲▼】: "Phonebook" → 【OK】
3 【▲▼】: Select the desired entry.
4 【OK】 → 【☎】

Note:

- If you edit a phonebook entry which is assigned to a speed dial key, the edited entry does not transfer to the speed dial key.

Editing an entry

1 Press and hold the desired speed dial key (1 to 6). → 【⊞】
2 【▲▼】: "Edit" → 【OK】
3 Edit the name if necessary. → 【OK】
4 Edit the phone number if necessary. → 【OK】 2 times → 【☎】

Erasing an entry

1 Press and hold the desired speed dial key (1 to 6). → 【⊞】
2 【▲▼】: "Erase" → 【OK】
3 【▲▼】: "Yes" → 【OK】 → 【☎】

Viewing an entry/Making a call

1 Press and hold the desired speed dial key (1 to 6).
2 To make a call, press 【☎】.

TGC3xxCX(en)_0309_ver011.pdf 17 2015/03/09 9:58:40

Menu list

To access the features, there are 2 methods.

■ **Scrolling through the display menus**

1. **【▤】**
2. Press **【▼】**, **【▲】**, **【►】**, or **【◄】** to select the desired main menu. → **【OK】**
3. Press **【▼】** or **【▲】** to select the desired item from the next sub-menus. → **【OK】**
4. Press **【▼】** or **【▲】** to select the desired setting. → **【OK】**

■ **Using the direct command code**

1. **【▤】** → Enter the desired code.
   Example: Press **【▤】#101**.
2. Select the desired setting. → **【OK】**

Note:

- To exit the operation, press **【⏻】**.
- In the following table, < > indicates the default settings.
- In the following table, ☞ indicates the reference page number.
- Display menu order and sub-menu may vary depending on your model.

Display the menu tree and direct command code table

Main menu: ◴ "Time Settings"

Sub-menu 1	Sub-menu 2	Settings	Code	☞
Set Date/Time*1	–	–	**#101**	12
Memo Alarm	Alarm1-3	Once Daily Weekly <Off>	**#720**	21
Time Adjustment*1, *2	–	Caller ID <Manual>	**#226**	–

Main menu: ➔) "Caller List"

Operation	Code	☞
Viewing the caller list.	**#213**	25

Main menu: •)) "Intercom"*3

Operation	Code	☞
Paging the desired unit.	**#274**	14

TGC3xxCX(en)_0309_ver011.pdf 18 2015/03/09 9:58:40

Main menu: “Initial Setup”

Sub-menu 1	Sub-menu 2	Settings	Code	☞
Ringer Setup	Ringer Volume	Off-6 <6>	#160	–
	Ringtone*4, *5	<Ringtone 1>	#161	–
	First Ring*1, *6	<On> Off	#173	–
Time Settings	Set Date/Time*1	–	#101	12
	Memo Alarm – Alarm1-3	Once Daily Weekly <Off>	#720	21
	Time Adjustment*1, *2	Caller ID <Manual>	#226	–
Handset Name	–	–	#104	23
Nuisance Call Block*1	Single Number	–	#217	22
	Range of Numbers	–		
	Withheld	On <Off>	#240	22
Speed Dial	–	–	#261	17
Eco Setup*7	Transmission Power*1	<Normal> Low	#725	12
Display Setup	Backlight	<On> Off	#276	–
	Contrast (Display contrast)	Level 1-4 <2>	#145	–
Keytones*8	–	<On> Off	#165	–
Area Code	–	–	#255	23
Call Restrict*1	–	–	#256	23
Auto Talk*9	–	On <Off>	#200	13

TGC3xxCX(en)_0309_ver011.pdf 19 2015/03/09 9:58:40

Sub-menu 1	Sub-menu 2	Settings	Code	☞
Line Setup	Dial Mode*1	Pulse <Tone>	#120	12
	Recall/Flash*1, *10	900 msec. 700 msec. <600 msec.> 400 msec. 300 msec. 250 msec. 200 msec. 160 msec. 110 msec. 100 msec. 90 msec. 80 msec.	#121	14
Privacy Mode*1, *3, *11	–	On <Off>	#194	–
Base Unit PIN*1	–	<0000>	#132	23
Repeater Mode*1	–	On <Off>	#138	24
Register	Register H.set	–	#130	32
	Cancel Register*12	–	#131	32
Language	Display	<English>	#110	12

Main menu: ♪ "Ringer Setup"

Sub-menu 1	Sub-menu 2	Settings	Code	☞
Ringer Volume	–	Off-6 <6>	#160	–
Ringtone*4, *5	–	<Ringtone 1>	#161	–
First Ring*1, *6	–	<On> Off	#173	–

Main menu: ✕👤 "Nuisance Call Block"*1

Sub-menu 1	Sub-menu 2	Settings	Code	☞
Single Number	–	–	#217	22
Range of Numbers	–	–		
Withheld	–	On <Off>	#240	22

*1 If you program these settings using one of the handsets, you do not need to program the same item using another handset. (KX-TGC312/KX-TGC313)

*2 This feature allows the unit to automatically adjust the date and time each time caller information including date and time is received.

TGC3xxCX(en)_0309_ver011.pdf 20 2015/03/09 9:58:40

To turn this feature on, select "Caller ID". To turn this feature off, select "Manual". (Caller ID subscribers only)
To use this feature, set the date and time first (page 12).

*3 KX-TGC312/KX-TGC313

*4 The ringer tone may continue to play for several seconds even if the caller has already hung up. You may either hear a dial tone or no one on the line when you answer the call.

*5 The preset melodies in this product ("Ringtone 3" - "Ringtone 15") are used with permission of © 2012 Copyrights Vision Inc.

*6 If you do not want the unit to ring before the caller information is received, set to "Off". (Caller ID subscribers only)
You can only remove the first ring if the unit rings 2 times or more by default, which depends on your service provider/telephone company.

*7 This menu is not displayed when repeater mode is set to "On".

*8 Turn this feature off if you prefer not to hear key tones while you are dialling or pressing any keys, including confirmation tones and error tones.

*9 If you subscribe to a Caller ID service and want to view the caller's information after lifting up the handset to answer a call, turn off this feature.

*10 The recall/flash time depends on your telephone exchange or host PBX. Contact your PBX supplier if necessary.

*11 To prevent other users from joining your conversations with outside callers, turn this feature on.

*12 This menu is not displayed when scrolling through the display menus. It is only available in direct command code.

Alarm

An alarm sounds at the set time for 1 minute and is repeated 5 times at 5 minute intervals (snooze function). A text memo can also be displayed for the alarm. A total of 3 separate alarm times can be programmed for each handset. You can set one of 3 different alarm options (once, daily, or weekly) for each alarm time.

Important:

- Make sure the unit's date and time setting is correct (page 12).

1 【▦】#720

2 【▲▼】: Select the desired alarm. → 【OK】

3 【▲▼】: Select the desired alarm option. → 【OK】

"Off" Turns alarm off. Go to step 9.
"Once" An alarm sounds once at the set time.
"Daily" An alarm sounds daily at the set time. Go to step 5.
"Weekly" Alarm sounds weekly at the set time(s).

4 Proceed with the operation according to your selection in step 3.

- **Once:**
  Enter the desired date and month. → 【OK】
- **Weekly:**
  【▲▼】: Select the desired day of the week and press 【✓】. → 【OK】

5 Set the desired time. → 【OK】

6 Enter a text memo (10 characters max.). → 【OK】

7 【▲▼】: Select the desired alarm tone. → 【OK】

- We recommend selecting a different ringer tone from the one used for outside calls.

TGC3xxCX(en)_0309_ver011.pdf 21 2015/03/09 9:58:40

8 【▲▼】: Select the desired snooze setting. → 【OK】

9 【OK】→【☎】

Note:

- Press 【✎】 to stop the alarm completely.
- When the handset is in use, the alarm will not sound until the handset is in standby mode.
- Press any dial key or 【🕒】 to stop the sound but keep the snooze function activated.
- If you want to make an outside call when the snooze function is activated, please stop the snooze function before making the call.

Nuisance call block

This feature rejects calls from unwanted callers (Caller ID subscribers only). The following items are available when storing phone numbers in the call block list (30 max.).

– **"Single Number"**: The unit can reject calls from specific phone numbers.

– **"Range of Numbers"**: The unit can reject calls that begin with a number stored in the call block list, such as a toll-free phone number prefix or certain area codes.

You can also set the unit to reject calls that do not have a phone number.

When a call is received, the unit does not ring while the caller is being identified. If the caller's phone number matches an entry in the call block list, the unit emits no sound to the caller, and disconnects the call.

Important:

- Rejected calls are logged in the caller list.

Storing unwanted callers

Storing a single phone number

Important:

- You must include the area code when storing phone numbers in the call block list.

■ **From the caller list:**

1 【→)】

2 【▲▼】: Select the entry to be blocked. → 【▦】

3 【▲▼】: **"Save CID"** → 【OK】

4 【▲▼】: **"Nuisance Call Block"** → 【OK】

5 【▲▼】: **"Yes"** → 【OK】→【☎】

■ **By entering phone numbers:**

1 【▦】#217

2 【▲▼】: **"Single Number"** → 【OK】

3 【▦】→【▲▼】: **"Add"** → 【OK】

4 Enter the phone number (24 digits max.).
- To erase a digit, press 【C】.

5 【OK】→【☎】

Storing a range of numbers

1 【▦】#217

2 【▲▼】: **"Range of Numbers"** → 【OK】

3 【▦】→【▲▼】: **"Add"** → 【OK】

4 Enter the desired number (2-8 digits).
- To erase a digit, press 【C】.

5 【OK】→【☎】

Blocking incoming calls that have no phone number

You can reject calls when no phone number is provided, such as private callers.

1 【▦】#2400

2 【▲▼】: Select the desired setting. → 【OK】

3 【☎】

Viewing/editing/erasing call block numbers

1 【▦】#217

2 【▲▼】: **"Single Number"** or **"Range of Numbers"** → 【OK】

3 【▲▼】: Select the desired entry.
- To exit, press 【☎】.

TGC3xxCX(en)_0309_ver011.pdf 22 2015/03/09 9:58:40

4 **To edit a number:**
【📖】→ Edit the number. →【OK】→【☎】
To erase a number:
【✕】→【▲▼】: "Yes" →【OK】→【☎】

Note:

- When editing, press the desired dial key to add, 【C】 to erase.

Erasing all call block numbers

1 【▦】#217
2 【▲▼】: "Single Number" or "Range of Numbers" →【OK】
3 【▦】→【▲▼】: "Erase All" →【OK】
4 【▲▼】: "Yes" →【OK】
5 【▲▼】: "Yes" →【OK】→【☎】

Other programming

Changing the handset name

Each handset can be given a customised name ("Bob", "Kitchen", etc.). This is useful when you make intercom calls between handsets. You can also select whether or not the handset name is displayed in standby mode. The default setting is "No". If you select "Yes" without entering any handset name, "Handset 1" to "Handset 3" is displayed.

1 【▦】#104
2 Enter the desired name (10 characters max.).
3 【OK】
4 【▲▼】: Select the desired setting. →【OK】 2 times →【☎】

Storing an area code to be deleted automatically

In some situations, phone numbers stored automatically in the caller list (page 25) will include area codes. If you do not want to dial the area code when making calls from the caller list, you can store the area code which you want the unit to delete automatically.
Example: You have stored the area code "123". If you make a call from the caller list to the phone number "123-456-7890", the unit dials "456-7890".

1 【▦】#255
2 Enter an area code (5 digits max.). →【OK】→【☎】

Call restriction

You can restrict selected handsets from dialling certain numbers. You can assign up to 6 phone numbers to be restricted, and select which handsets are to be restricted. Storing area codes here prevents the restricted handsets from dialling any phone number in that area code.

1 【▦】#256
2 Enter the base unit PIN (default: "0000").
- If you forget your PIN, contact an authorised service centre.

3 Select the handsets to be restricted by pressing 1 to 3.
- All handsets registered to the base unit are displayed.
- "✓" is displayed next to the selected handset numbers.
- To cancel a selected handset, press the same dial key again. "✓" disappears.

4 【OK】
5 Select a memory location by pressing 1 to 6. →【OK】
6 Enter the phone number or area code to be restricted (8 digits max.). →【OK】→【☎】

Changing the base unit PIN

Important:

- If you change the PIN (Personal Identification Number), please make note of your new PIN. The unit will not reveal the

TGC3xxCX(en)_0309_ver011.pdf 23 2015/03/09 9:58:40

PIN to you. If you forget your PIN, contact an authorised service centre.

1 **【▦】#132**

2 Enter the current 4-digit base unit PIN (default: "0000").

3 Enter the new 4-digit base unit PIN. → **【OK】**

4 **【▲▼】**: "Yes" → **【OK】** → **【☎】**

Increasing the range of the base unit

You can increase the signal range of the base unit by using a DECT repeater. Please use only the Panasonic DECT repeater noted on page 3. Contact your Panasonic dealer for details.

Important:

- Before registering the repeater to this base unit, you must turn the repeater mode on.
- Do not use more than one repeater at a time.

Setting the repeater mode

1 **【▦】#138**

2 **【▲▼】**: Select the desired setting. → **【OK】** → **【☎】**

Registering the DECT repeater (KX-A405) to the base unit

Note:

- Please use a repeater that has not yet been registered to another unit. If the repeater is registered to another unit, deregister it first, referring to the Installation Guide for the DECT repeater.

1 **Base unit:**
Press and hold **【•))】** for about 5 seconds.

2 **DECT repeater:**
Connect the AC adaptor, then wait until the ⓘ indicator and Y indicator light green.

3 **Base unit:**
To exit the registration mode, press **【•))】**.

TGC3xxCX(en)_0309_ver011.pdf 24 2015/03/09 9:58:41

Using Caller ID service

Important:

- This unit is Caller ID compatible. To use Caller ID features, you must subscribe to a Caller ID service. Contact your service provider/telephone company for details.

Caller ID features

When an outside call is being received, the caller information is displayed.
Caller information for the last 50 callers is logged in the caller list from the most recent call to the oldest.

- If the unit cannot receive caller information, the following is displayed:
  - **"Out of Area"**: The caller dials from an area which does not provide a Caller ID service.
  - **"Private Caller"**: The caller requests not to send caller information.
- If the unit is connected to a PBX system, caller information may not be properly received. Contact your PBX supplier.

Missed calls

If a call is not answered, the unit treats it as a missed call and 📞 is displayed. This lets you know if you should view the caller list to see who called while you were away.
Even if only one missed call in the caller list is viewed (page 25), 📞 disappears from the display. When you receive another new call, 📞 is displayed again.

Note:

- Even when there are unviewed missed calls, 📞 disappears from the standby display if the following operation is performed by one of the registered handsets:
  - Being replaced on the base unit or charger.
  - Pressing 【⏻】.

Phonebook name display

When caller information is received and it matches a phone number stored in the phonebook, the stored name in the phonebook is displayed and logged in the caller list.

Caller list

Important:

- Make sure the unit's date and time setting is correct (page 12).

Viewing the caller list and calling back

1 【📞】
2 Press 【▼】 to search from the most recent call, or press 【▲】 to search from the oldest call.
3 To call back, press 【📞】.
To exit, press 【⏻】.

Note:

- If ▶ is displayed in step 2, not all of the information is shown. To see the remaining information, press 【►】. To return to the previous screen, press 【◄】.
- If the entry has already been viewed or answered, "✓" is displayed.
- If you do not want to dial the area code when making calls from the caller list, you can store the area code which you want the unit to delete automatically (page 23).

Editing a caller's phone number

1 【📞】
2 【▲▼】: Select the desired entry. → 【▦】
3 【▲▼】: **"Edit"** → 【OK】
4 Edit the number.
5 【📞】

Erasing selected caller information

1 【📞】
2 【▲▼】: Select the desired entry.

TGC3xxCX(en)_0309_ver011.pdf 25 2015/03/09 9:58:41

3 【×】→【▲▼】: “Yes” →【OK】→【☎】

Erasing all caller information

1 【→)】

2 【×】→【▲▼】: “Yes” →【OK】→【☎】

TGC3xxCX(en)_0309_ver011.pdf 26 2015/03/09 9:58:41

Voice mail service

Voice mail is an automatic answering service offered by your service provider/telephone company. After you subscribe to this service, your service provider/telephone company's voice mail system answers calls for you when you are unavailable to answer the phone or when your line is busy. Messages are recorded by your service provider/telephone company, not your telephone.

When you have new messages, ✉ is displayed on the handset if message indication service is available. Please contact your service provider/telephone company for details of this service.

Important:

- If ✉ still remains on the display even after you have listened to new messages, turn it off by pressing and holding # for 2 seconds.

Character entry

The dial keys are used to enter characters and numbers. Each dial key has multiple characters assigned to it. The characters that can be entered depend on the character entry mode (page 27).

– Press **【◄】** or **【►】** to move the cursor left or right.
– Press dial keys to enter characters and numbers.
– Press **【C】** to erase the character or number highlighted by the cursor. Press and hold **【C】** to erase all characters or numbers.
– Press * (A→a) to switch between uppercase and lowercase.
– To enter another character located on the same dial key, press **【►】** to move the cursor to the next space, then press the appropriate dial key.
– If you do not press any dial key within 5 seconds after entering a character, the character is fixed and the cursor moves to the next space.

Character entry modes

The available character entry modes are Alphabet (ABC), Numeric (0-9), Greek (ΑΒΓ), Extended 1 (AÄÅ), Extended 2 (SŚŠ), and Cyrillic (АБВ). When in these entry modes except Numeric, you can select which character is entered by pressing a dial key repeatedly.

When the unit displays the character entry screen:
【R/ECO】 → **【▲▼】**: Select a character entry mode. → **【OK】**

Note:

- ␣ in the following tables represents a single space.

Alphabet character table (ABC)

0	1	2	3	4	5	6	7	8	9	#
␣ 0	& ' ( ) * , - . / 1	A B C 2	D E F 3	G H I 4	J K L 5	M N O 6	P Q R S 7	T U V 8	W X Y Z 9	#
		a b c 2	d e f 3	g h i 4	j k l 5	m n o 6	p q r s 7	t u v 8	w x y z 9	

TGC3xxCX(en)_0309_ver011.pdf 27 2015/03/09 9:58:41

Useful Information

Numeric entry table (0-9)

0	1	2	3	4	5	6	7	8	9	#
0	1	2	3	4	5	6	7	8	9	#

Greek character table (ΑΒΓ)

0	1	2	3	4	5	6	7	8	9	#
␣ 0	& ' ( ) ∗ , - . / 1	Α Β Γ 2	Δ Ε Ζ 3	Η Θ Ι 4	Κ Λ Μ 5	Ν Ξ Ο 6	Π Ρ Σ 7	Τ Υ Φ 8	Χ Ψ Ω 9	#

Extended 1 character table (ΑΆΆ)

0	1	2	3	4	5	6	7	8	9	#
␣ 0	& ' ( ) ∗ , - . / 1	Α Ά Á Â Ã Ä Å Æ Β C Ç 2	D E È É Ê Ë Ē F 3	G Ğ Η Ι Ì Í Î Ï Ī Ì Ǐ 4	J K L 5	Μ Ν Ñ Ο Ò Ó Ô Õ Ö ø 6	Ρ Q R S Ş ß 7	Τ U Ù Ú Û Ü Ũ V 8	W Ŵ X Y ŷ Z 9	#
		a à á â ã ä å æ b c ç 2	d e è é ê ë ē f 3	g ğ h i ì í î ï ī ı ǐ 4	j k l 5	m n ñ o ò ó ô õ ö ø 6	p q r s ş ß 7	t u ù ú û ü ũ v 8	w Ŵ x y ŷ z 9	

- The following are used for both uppercase and lowercase: ø Ŵ ŷ

Extended 2 character table (SŚŠ)

0	1	2	3	4	5	6	7	8	9	#
␣ 0	& ' ( ) ∗ , - . / 1	Α Ά Ä Ą B C Ć Č 2	D Ď E É Ę Ě F 3	G H I Í 4	J K L Ł Ĺ Ľ 5	Μ Ν Ń Ň O Ó Ö Ő 6	P Q R Ŕ Ř S Ś Š 7	Τ Ť U Ú Ü Ű ů V 8	W X Y Ỳ Ý Z Ź Ż Ž 9	#
		a á ä ą b c ć č 2	d ď e é ę ě f 3	g h i í 4	j k l Ł ĺ ľ 5	m n Ń ň o ó ö ő 6	p q r ŕ ř s ś š 7	t ť u ú ü ű ů v 8	w x y ỳ ý z ź ż ž 9	

- The following are used for both uppercase and lowercase:
  Ą Ć Č Ę Ł Ĺ Ľ Ń Ŕ Ś Š ů ỳ Ź Ż Ž

TGC3xxCX(en)_0309_ver011.pdf 28 2015/03/09 9:58:41

Cyrillic character table (АБВ)

0	1	2	3	4	5	6	7	8	9	#
␣ 0 Ґ Є І Ї Ў	& ' ( ) * , - . / 1	А Б В Г 2	Д Е Ж З 3	И Й К Л 4	М Н О П 5	Р С Т У 6	Ф Х Ц Ч 7	Ш Щ Ъ Ы 8	Ь Э Ю Я 9	#

Error messages

Display message	Cause/solution
Base no power or **No link.** **Reconnect** **AC adaptor.**	• The handset has lost communication with the base unit. Move closer to the base unit and try again. • Unplug the base unit's AC adaptor to reset the unit. Reconnect the adaptor and try again. • The handset's registration may have been cancelled. Re-register the handset (page 32).
Check **Phone Line**	• The supplied telephone line cord has not been connected yet or not connected properly. Check the connections (page 8).
Memory Full	• The phonebook memory is full. Erase unwanted entries (page 16). • The call block list memory is full. Erase unwanted entries (page 22).
Use **rechargeable** **battery.**	• A wrong type of battery such as Alkaline or Manganese was inserted. Use only the rechargeable Ni-MH batteries noted on page 3, 6.
You must first **subscribe** **to Caller ID.**	• You must subscribe to a Caller ID service. Once you receive caller information after subscribing to a Caller ID service, this message will not be displayed.

Troubleshooting

If you still have difficulties after following the instructions in this section, disconnect the base unit's AC adaptor and turn off the handset, then reconnect the base unit's AC adaptor and turn on the handset.

General use

Problem	Cause/solution
The handset does not turn on even after installing charged batteries.	• Place the handset on the base unit or charger to turn on the handset.

TGC3xxCX(en)_0309_ver011.pdf 29 2015/03/09 9:58:41

Useful Information

Problem	Cause/solution
The unit does not work.	● Make sure the batteries are installed correctly (page 8). ● Fully charge the batteries (page 9). ● Check the connections (page 8). ● Unplug the base unit's AC adaptor to reset the unit and turn off the handset. Reconnect the adaptor, turn on the handset and try again. ● The handset has not been registered to the base unit. Register the handset (page 32).
The handset display is blank.	● The handset is not turned on. Turn the power on (page 11).
I cannot hear a dial tone.	● Make sure that you are using the supplied telephone line cord. Your old telephone line cord may have a different wiring configuration. ● The base unit's AC adaptor or telephone line cord is not connected. Check the connections. ● Disconnect the base unit from the telephone line and connect the line to a known working telephone. If the working telephone operates properly, contact our service personnel to have the unit repaired. If the working telephone does not operate properly, contact your service provider/telephone company.
I cannot use the intercom feature.	● This feature is available between the handsets. Although the handset displays **"Intercom"**, this feature is not available for single handset models.

Menu list

Problem	Cause/solution
The display is in a language I cannot read.	● Change the display language (page 12).
I cannot activate the eco mode.	● You cannot set eco mode when you set the repeater mode **"On"**. If required, set the repeater mode to **"Off"** (page 24).
I cannot register a handset to a base unit.	● You entered the wrong PIN. If you forget your PIN, contact an authorised service centre.

Battery recharge

Problem	Cause/solution
The handset beeps and/or 🔋 flashes.	● Battery charge is low. Fully charge the batteries (page 9).
I fully charged the batteries, but – 🔋 still flashes or – the operating time seems to be shorter.	● Clean the battery ends (⊕, ⊖) and the charge contacts with a dry cloth and charge again. ● It is time to replace the batteries (page 8).

TGC3xxCX(en)_0309_ver011.pdf 30 2015/03/09 9:58:41

Making/answering calls, intercom

Problem	Cause/solution
 is displayed.	• The handset is too far from the base unit. Move closer. • The base unit's AC adaptor is not properly connected. Reconnect AC adaptor to the base unit. • The handset is not registered to the base unit. Register it (page 32). • Activating one touch eco mode reduces the range of the base unit in standby mode. If required, turn eco mode off (page 12).
Noise is heard, sound cuts in and out.	• You are using the handset or base unit in an area with high electrical interference. Re-position the base unit and use the handset away from sources of interference. • Move closer to the base unit. • If you use a DSL/ADSL service, we recommend connecting a DSL/ADSL filter between the base unit and the telephone line jack. Contact your DSL/ADSL provider for details.
The handset does not ring.	• The ringer volume is turned off. Adjust ringer volume (page 13, 19).
I cannot make a call.	• The dialling mode may be set incorrectly. Change the setting (page 12). • You dialled a call restricted number (page 23). • The key lock feature is turned on. Turn it off (page 15).

Caller ID

Problem	Cause/solution
Caller information is not displayed.	• You must subscribe to a Caller ID service. Contact your service provider/telephone company for details. • If your unit is connected to any additional telephone equipment, remove and plug the unit directly into the wall jack. • If you use a DSL/ADSL service, we recommend connecting a DSL/ADSL filter between the base unit and the telephone line jack. Contact your DSL/ADSL provider for details. • Other telephone equipment may be interfering with this unit. Disconnect the other equipment and try again.
Caller information is slow to display.	• Depending on your service provider/telephone company, the unit may display the caller's information at the 2nd ring or later. Set the first ring to **"Off"** (page 19). • Move closer to the base unit.
Time on the unit has shifted.	• Incorrect time information from incoming Caller ID changes the time. Set the time adjustment to **"Manual"** (off) (page 19).
The name stored in the phonebook is not fully displayed while an outside call is being received.	• Edit the phonebook entry name to fit in 1 line of text (page 16).

TGC3xxCX(en)_0309_ver011.pdf 31 2015/03/09 9:58:41

Liquid damage

Problem	Cause/solution
Liquid or other form of moisture has entered the handset/base unit.	● Disconnect the AC adaptor and telephone line cord from the base unit. Remove the batteries from the handset and leave to dry for at least 3 days. After the handset/base unit are completely dry, reconnect the AC adaptor and telephone line cord. Insert the batteries and charge fully before use. If the unit does not work properly, contact an authorised service centre.

Caution:

- To avoid permanent damage, do not use a microwave oven to speed up the drying process.

Registering a handset to the base unit

1 **Handset:**
【▦】#130

2 **Base unit:**
Press and hold 【•))】 for about 5 seconds.
- If all registered handsets start ringing, press 【•))】 again to stop, then repeat this step. (KX-TGC312/KX-TGC313)

3 **Handset:**
【OK】 → Wait until "`Base PIN`" is displayed. → Enter the base unit PIN (default: "`0000`"). → 【OK】
- If you forget your PIN, contact an authorised service centre.

Deregistering a handset

1 【▦】#131
- All handsets registered to the base unit are displayed.

2 【▲▼】: Select the handset you want to cancel. → 【OK】

3 【▲▼】: "`Yes`" → 【OK】 → 【☎】

TGC3xxCX(en)_0309_ver011.pdf 32 2015/03/09 9:58:41

Index

A Alarm: *21*
Answering calls: *13*
Area code: *23*
Auto talk: *13*, *19*

B Battery: *8*, *9*

C Call restriction: *23*
Call share: *14*
Call waiting: *14*
Call Waiting Caller ID: *14*
Caller ID service: *25*
Caller list: *25*
Chain dial: *16*
Character entry: *27*
Conference calls: *14*
Control type: *10*

D Date and time: *12*
Dialling mode: *12*
Direct command code: *18*
Display
Contrast: *19*
Language: *12*

E Eco mode: *12*
Error messages: *29*

F First ring: *19*

H Handset
Deregistration: *32*
Name: *23*
Registration: *32*
Hold: *13*

I Intercom: *14*

K Key lock: *15*
Keytones: *19*

M Making calls: *13*
Missed calls: *25*
Mute: *13*

N Nuisance call block: *22*

P Pause: *13*
Phonebook: *16*
PIN: *23*
Power failure: *9*
Power on/off: *11*
Privacy mode: *20*

R Recall/flash: *14*
Redialling: *13*
Repeater: *24*
Ringer tone: *19*

S Speakerphone: *13*
Speed dial: *17*

T Temporary tone dialling: *14*
Time adjustment: *19*
Transferring calls: *14*
Troubleshooting: *29*

V Voice mail: *27*
Volume
Receiver: *13*
Ringer (Handset): *13*, *19*
Speaker: *13*

TGC3xxCX(en)_0309_ver011.pdf 33 2015/03/09 9:58:41

Notes

TGC3xxCX(en)_0309_ver011.pdf 34 2015/03/09 9:58:41

TGC3xxCX(en)_0309_ver011.pdf 35 2015/03/09 9:58:41

For your future reference
We recommend keeping a record of the following information to assist with any repair under warranty.

Serial No.	Date of purchase
(found on the bottom of the base unit)	
Name and address of dealer	

Attach your purchase receipt here.

Panasonic System Networks Co., Ltd.
1-62, 4-chome, Minoshima, Hakata-ku, Fukuoka 812-8531, Japan
Web Site: http://www.panasonic.net/

© Panasonic System Networks Co., Ltd. 2015

PNQX7087ZA

PNQX7087ZA TT0315MU0