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	DEFINITIVE INFORMATION STATEMENT  Company's Email Address Company's Telephone Number/s Mobile Number  www.panasonic.com/ph 635-2260 to 65 N/A																												
	No. of Stockholders				]	Annual Meeting Month/Day  August 26 <sup>th</sup>						Fiscal Year Month/Day March 31 <sup>ST</sup>					]												
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**Note**: In case of death, resignation or cessation of office of the officer designated as contact person, such incident shall be reported to the Commission within thirty (30) calendar days from the occurrence thereof with information and complete contact details of the new contact person designated.

# SECURITIES AND EXCHANGE COMMISSION

# SEC FORM 20-IS

# INFORMATION STATEMENT PURSUANT TO SECTION 20 OF THE SECURITIES REGULATION CODE

1.	Check the appropriate box:					
	Preliminary Information Sheet  Definitive Information Sheet					
2.	Name of Registrant as specified in this Charter:					
	PANASONIC MANUFACTURING PHILIPPINES CORPORATION					
3.	Province, country and other jurisdiction or incorporation or organization:					
	PASAY CITY, METRO MANILA, PHILIPPINES					
4.	SEC Identification Number: 23022					
5.	BIR Tax Identification Code: 000-099-692-000					
6.	Address of Principal Office: Ortigas Avenue Extension, San Isidro Taytay, Rizal 1920					
7.	Registrant's telephone number, including area code: (632) 8 635-22-60 to 65					
8.	Date, time and place of meeting of security holders:					
	Date: August 26, 2020 (Wednesday) Time: 3:00 P.M. Manner: via Remote Communication					

9. Approximate date of which the Information Statement is first to be sent or given to security holders:

#### August 4, 2020

• In case of Proxy solicitations:

Name of Persons Filing the Statement/Solicitor: NOT APPLICABLE Address and Telephone No:

- 11. Securities registered pursuant to Sections 8 and 12 of the SRC, or Sec 4 and 8 of the RSA
  - a. Authorized Capital Stock P 847,000,000 (P1.00 par value)
    Common Class A shares (Listed) 169,400,000
    Class "B" shares 677,600,000

Only Class "A" shares are listed

b. Number of Shares Outstanding as of March 31, 2020 and June 30, 2020:

Common Shares @ P1.00/share	
Class "A"	P 84,723,432
Class "B"	337,994,588
Total	P422,718,020

- c. Amount of Debt Outstanding as of June 30, 2020 NONE
- 12. Are any of the registrant's securities listed on a Stock Exchange?

yes	no
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If yes, disclose the name of such Stock Exchange and the class of securities listed therein:

As of June 30, 2020, a total of 84,723,432 Class "A" shares are listed in Philippine Stock Exchange.

# INFORMATION REQUIRED IN INFORMATION STATEMENT

#### A. GENERAL INFORMATION

## Item 1. Date, time and place of meeting of security holders.

Date: August 26, 2020 (Wednesday)

Time: 3:00 P.M.

Manner: via Remote / Electronic Means of Communication (Video Conferencing)

#### Complete mailing address of principal office:

Panasonic Manufacturing Philippines Corporation Ortigas Avenue Extension, San Isidro Taytay, Rizal 1920

The Information Statement and the proxy form are first to be sent to security holders on or before August 4, 2020.

WE ARE NOT ASKING YOU FOR A PROXY AND YOU ARE NOT REQUESTED TO SEND A PROXY.

# Item 2. Dissenters' Right of Appraisal

There are no matters or proposed corporate actions included in the Agenda of the Meeting which may give rise to a possible exercise by security holders of their appraisal rights as provided under Title X of the Corporation Code.

However, in the instances where the appraisal right may be exercised, any stockholder voting against the proposed corporate action should make a written demand for payment of the fair value of his shares within thirty (30) days after the date of meeting on which the vote was taken. Failure to make the demand within such a period shall be deemed a waiver of the appraisal right.

# Item 3. Interest of Certain Persons in or Opposition to Matters to be Acted Upon

The directors and executive officers do not have any substantial interest, direct or indirect, in any matter to be acted upon in the stockholders' meeting, other than election to office.

The registrant has not received any written information from anyone that intends to oppose any action to be taken by the registrant at the meeting.

#### B. CONTROL AND COMPENSATION INFORMATION

## Item 4. Voting Securities and Principal Holders Thereof

# a. As of June 30, 2020, the Company's outstanding numbers of shares are as follows:

Common shares:	No. of Shares Outstanding	No. of Votes to which entitled
Class "A"	84,723,432	84,723,432
Class "B"	337,994,588	337,994,588
Total	422,718,020	422,718,020

#### b. Record date for which are entitled to vote

All stockholders of record as of August 10, 2020 shall be entitled to vote at the Annual Stockholders' Meeting. Notice to stockholders shall be sent out thru courier on or before August 4, 2020.

#### c. Election of Directors

All stockholders as of record date are entitled to cumulative voting right with respect to the election of directors.

Each stockholder is entitled to one vote for each share of stock standing in his name on the books of the corporation; provided, however, that in the election of Directors, each stockholder is entitled to cumulate his votes in the manner provided by law. Each stockholder is entitled to vote by proxy at the stockholders' meeting provided the proxy has been appointed in writing by the stockholder himself or by his duly authorized attorney. The instrument appointing the proxy shall be exhibited to and lodged with the Secretary at the time of the meeting.

# d. Security Ownership of Certain Record and Beneficial Owners of more than 5%

Owners of record of more than 5% of the voting securities as of June 30, 2020:

Title of Class	Name and Address of Record Owner and Relationship with Issuer	Name of Beneficial Ownership and Rela- tionship with Record Owner	Citizenship	No. of Shares	Percentage
Common "B"	<ul> <li>Panasonic Corporation</li> <li>1006 Oaza Kadoma,</li> <li>Kadoma, Osaka 571-</li> <li>8501, Japan</li> <li>Parent Company</li> </ul>	Various Stockholders	Non-Filipino	337,994,588	79.96%

Panasonic Corporation (PC) has the power to decide how the PC shares in Panasonic Manufacturing Philippines are to be voted and has authorized Mr. Masatoshi Sasaki – Chairman of the Board to vote on the shares.

# e. Security Ownership of Management and Directors

The following are the number of shares of which Company's stock owned of record by the Chairman, Directors and Officers, and nominees for election as director, as of June 30, 2020.

Title of Class	Name of Beneficial Owner	Amount of Beneficial Ownership (Php)	Nature of Beneficial Ownership	Citizenship	Percent
Common "B"	Masatoshi Sasaki	1	Direct	Japanese	NIL
Common "B"	Yoshiyuki Takahashi	1	Direct	Japanese	NIL
Common "B"	Hiroshi Yamada	1	Direct	Japanese	NIL
Common "B"	Masaru Toyota	1	Direct	Japanese	NIL
Common "B"	Hiroyuki Tagishi	1	Direct	Japanese	NIL
Common "B"	Yasuo Tonooka	1	Direct	Japanese	NIL.
Common "A"	Yukio Hirose	1	Direct	Filipino	NIL
Common "A"	Emiliano Volante	9,879	Direct	Filipino	NIL
Common "A"	Elizabeth Gildore	1,000	Direct	Filipino	.0024
Common "A"	Atty. Mamerto Mondragon	85,360	Direct	Filipino	.0202

The aggregate number of shares owned of record by all or key officers and directors as a group as of June 30, 2020 is 96,246 shares or approximately 0.02% of the Company's outstanding capital stock.

# f. Voting Trust Holders of 5% or More

There are no voting trust holders / arrangements holding 5% or more of the Company's outstanding shares.

# g. Change in Control of the Registrant since beginning of last Fiscal Year

There are no change in control or arrangement that may result in change in control of the Company since the beginning of its last fiscal year.

# Item 5. <u>Directors and Executive Officers</u>

#### a. Final list of Nominees for Election

Name	Office/Position	Citizenship	Age
Masatoshi Sasaki	Chairman / President	Japanese	57
Yoshiyuki Takahashi	Executive Director / Treasurer	Japanese	58
Hiroshi Yamada	Executive Director	Japanese	58
Masaru Toyota	Executive Director / VP - PPH	Japanese	59
Hiroyuki Tagishi	Director	Japanese	59
Yasuo Tonooka	Director	Japanese	51
Yukio Hirose	Director	Japanese	52
Emiliano S. Volante	Independent Director	Filipino	75
Elizabeth Gildore	Independent Director	Filipino	62
Mamerto Z. Mondragon	Corporate Secretary	Filipino	75

#### Directors and Executive Officers / (Nominees)

Mr. Masatoshi Sasaki, Japanese, 57, was elected to the Board and appointed as the Chairman and President on April 1, 2019. He is also the Chief Executive Officer, Chief Manufacturing Officer, Chief Quality Officer, Chief Procurement and Chief Compliance Officer of the Company. Prior to his assignment, He was assigned to Refrigerator Business Division, Appliance Company, Panasonic Corporation – Japan ("PC") as the Director from October 2017 – March 2019. He was the Director of PC – Quality Innovation Division from April 2016 – September 2017 and General Manager of PC – Refrigeration Business Unit from October 2010 – September 2012. He joined Panasonic Corporation – Japan in April 1986. In November 2005, He was transferred to Panasonic Thailand Subsidiary, Panasonic Home Appliance R&D Center (Thailand) Company as the Manager and he returned to PC – Japan in October 2010 as the General Manager of PC – Product Development Group, Refrigerator Business Unit. He graduated from Kyoto Prefecture, Japan with a Bachelor's degree.

Mr. Yoshiyuki Takahashi, Japanese, 58, was elected as Director and appointed as the Vice – Chairman, Treasurer and Executive Director on June 22, 2015. He is also a Senior Managing Executive Officer, Chief Information Officer, Chief Risk Managing Officer, Chief Financial and HR Officer of the Company. Concurretnly, He is the Chairman of Board Risk Oversight Committee and a member of the Audit, Related Party Transactions and Corporate Governance Committees. He is also the Chief Information, Financial and Human Resource Officer. Prior to joining the Company, he was a former General Manager of Panasonic Corporation's regional office ("PC"), Panasonic Asia Pacific Pte Ltd ("PA") Accounting Department from August 2013 to May 2015. He was the Manager of Panasonic Corporation – Equity Management Team, Global Finance Administration Center (April – July 2013) and Councilor of PC HQ Finance Management Team, Corporate Finance & IR Group (June 2010 – March 2013). He is a graduate of the Osaka City University in Osaka, Japan with a Degree in Business Administration.

*Mr. Hiroshi Yamada, Japanese, 58*, was elected as PMPC – Executive Director since February 01, 2014. He is one of the Company's Senior Managing Officer and Chief Officer for Technology and Strategy. He was a former Councilor for Refrigerator Business Division, Appliances Company, PC – Japan from October 2012 to August 2013. He was the General Manager of Refrigerator Business Unit, Home Appliances Company, PC – Japan from October 2010 to September 2013. He was also the General Manager of Engineering Group, Refrigerator Business Unit, PC – Japan from April 2008 to September 2010 and from July 2005 to March 2008 he was assigned Engineering Group, Refrigerator Division, Pc – Japan as the General Manager. He is a graduate of the Toyama University in Japan with a Degree in Science of Engineering.

Mr. Masaru Toyota, Japanese, 59, was elected as a Executive Director and Vice- President of PPH Sales & Marketing Division last April 23, 2014. Currenly, He is the Chief Executive Officer and President of Panasonic Airconditioner Philippines (virtual company of PMPC). Prior to his assignment to PMPC, he was the Vice-President of Panasonic Corporation – Japan (PC) Panamanian subsidiary, Panasonic Marketing Latin America from January 2012 to April 2014. He is a former General Manager for PC's Latin America Administration Group, Corporate Management Division for Latin America from June to December 2011. He was assigned as Councilor to Overseas Marketing Group, PC's AVC Networks Company

from July 2009 to June 2011. He was the Vice-President of PC's Russian subsidiary, Panasonic Russia Ltd. from April 2004 to May 2011. He graduated from Otaru University.

*Mr. Hiroyuki Tagishi, Japanese, 59*, was elected to the Board on April 1, 2016. Presently, he is the Leader of PC's Appliances Company ("AP") for AP Asia Project since October 2014. Prior to PC's AP, he was the Business Unit Executive of PC's AP for Beauty and Living Business Unit from Jan. – Dec. 2012 and was promoted to Director from Jan. 2013. He was assigned to Product Planning Department, Beauty Business Division of Panasonic Electric Work Co., Ltd. ("PEW"), an affiliated Company of PC as a Councilor from Oct. 2008 – Dec. 2011. He graduated from Kobe University in Hyogo, Japan with a Degree in Engineering.

*Mr. Yasuo Tonooka, Japanese, 51*, was elected to the Board on June 1, 2018. He is currently the General Manager of Cold Chain Devices Human Resources Department, Human Resources and General Affairs Center, Appliance Company, PC since April 2015. He was previously assigned to Industrial Relations Section, HQ Industial Relations Department as Manager from April 2012 – March 2015. He was the Manager and Councilor of PC – HRD Section, HQ Human Resources Department from April 2009 – March 2012 and April 2004 – March 2009, respectively. He graduated from Ritsumeikan University (College of Law) in Kyoto, Japan in 1991, obtaining a Bachelor's Degree and joined PC in April 1991.

*Mr. Yukio Hirose, Japanese,* **52**, was elected to the Board on November 7, 2018. He is currently the Executive Deputy Managing Director of Panasonic Appliance Asia Pacific and concurrently the Managing Director & in – charge of Sales and Marketing of Panasonic Appliances Marketing Asia Pacific since July 2018. He was the Director of Panasonic Asai Pacific Pte. Ltd. ("PA") from May 2017 – June 2018. He was assigned to Panasonic Marketing Europe as the Managing Director from April 2015 – April 2017. He was the Vice – President of Panasonic Consumer Electronic United States from October 2011 – March 2015. He was assigned to PA – Global Marketing of Digital Camera as General Manager from April 2005 – September 2011. He graduated from Meiji University with a Bachelor Degree in Politics. He joined Panasonic Corporation in March 1991.

#### **Independent Directors**

*Mr. Emiliano S. Volante, Filipino, 75,* was elected as Director on October 2010. He is the Chairman of Audit and Corporate Governance Committees. He is a member of the Compensation/Remuneration Committee. He was a former Financial Consultant for Expresslane Brokerage Corporation from 2003 – 2010. He was also a former Internal Audit Manager of PMPC from 2000-2002. He graduated from Far Eastern University with a Degree in Commerce.

*Ms. Elizabeth Gildore, Filipino, 62*, was elected as Director on May 4, 2015. She is a member of the Nomination, Remuneration and Corporate Governance Committees. Currently, she is the Finance Manager of Moduvi Inc. since March 2014. Ms. Gildore is a former General Manager – PPH Accounting from September 2007 to August 2012. She was the Finance Manager of PMPC - PPH Accounting from June 2000 to August 2007. She is a graduate of B. S. in Commerce, Major in Accounting.

## **Corporate Secretary**

Atty. Mamerto Z. Mondragon, Filipino, 75, has been the corporate secretary of the Company since 1968 and its Subsidiary since 1984. He is also the Corporate Secretary of Panasonic Industrial Devices Philippines Corporation since 2000. He is a graduate of the University of the East with a Bachelor Degree of Law.

#### **Compliance Officer**

Ms. Virginia Arevalo, Filipino, 54, has been the compliance officer of the Company since 2018. She is currently the Manager of Corporate Planning Center from May 2017. She was previously the Manager of Quality Assurance Center from September 2012 – April 2017 and Manager of Purchasing and Import/Export Department from April 2010 to August 2012. And she was the Manager of Purchasing Management Center from April 2006 to March 2010. She graduated from the University of Santo Tomas with a Bachelor Degree in Electrical Engineering and joined the Company in 1987.

The members of the Board of Directors are elected at the annual stockholders' meeting to hold office until the next annual meeting and until their respective successors have been elected and qualified. The Company's Corporate Governance Committee evaluated and reviewed each nominee-director's qualifications based on the guidelines spelled out in SRC Implementing Rule 38 (as amended) and unanimously resolved that said nominees are qualified for election/re-election.

#### b. Independent Directors

The independent directors of the Company are as follows:

- 1) Mr. Emiliano Volante
- 2) Ms. Elizabeth Gildore

The Company's Corporate Governance Committee evaluated and reviewed each nominee-director's qualifications based on the guidelines spelled out in the SRC Rule 38.1 (as amended) and BSP Circular No. 456 and unanimously resolved that said nominees are qualified for election/re-election.

Mr. Emiliano Volante was nominated by Ms. Julieta Beltran. Mr. Volante and Ms. Beltran are not related to each other.

Ms. Elizabeth Gildore was nominated by Ms. Ruth Tolentino. Ms. Gildore and Tolentino are not related to each other.

# **Executive Officers**

<u>NAME</u>	<u>AGE</u>	<u>CITIZENSHIP</u>
Masatoshi Sasaki	57	Japanese
Yoshiyuki Takahashi	58	Japanese
Hiroshi Yamada	58	Japanese
Masaru Toyota	59	Japanese
Ma. Virginia Arevalo	54	Filipino
Mamerto Mondragon	<i>7</i> 5	Filipino
	Masatoshi Sasaki Yoshiyuki Takahashi Hiroshi Yamada Masaru Toyota Ma. Virginia Arevalo	Masatoshi Sasaki 57 Yoshiyuki Takahashi 58 Hiroshi Yamada 58 Masaru Toyota 59 Ma. Virginia Arevalo 54

# **BOARD COMMITTEE**

# **Board Risk Oversight Committee**

Chairman	Yoshiyuki Takahashi	Treasurer & Executive Director
Member	Elzabeth Gildore	Independent Director
Member	Emiliano Volante	Independent Director

# **Audit Committee**

Chairman	Emiliano Volante	Independent Director
Member	Yoshiyuki Takahashi	Treasurer & Executive Director
Member	Elizabeth Gildore	Independent Director

# **Related Party Transactions Committee**

Chairman	Emiliano Volante	Independent Director
Member	Yoshiyuki Takahashi	Treasurer & Executive Director
Member	Elizabeth Gildore	Independent Director

# **Corporate Governance Committee**

Chairman	Elizabeth Gildore	Independent Director
Member	Yoshiyuki Takahashi	Treasurer & Executive Director
Member	Emiliano Volante	Independent Director

# **Term of Office**

Executive Officers are appointed/elected annually during the annual stockholders meeting, each to hold office for a period of one (1) year until the next succeeding annual meeting and until their respective successors have been elected and qualified.

## d. Significant Employee

The Company has no employee who is not an executive officer but who is expected to make a significant contribution to the business.

#### e. Family relationship

There are no family relationships up to the fourth civil degree either by consanguinity or affinity among the Company's directors, executive officers or persons nominated or chosen by the Company to become its directors or executive officers.

#### f. Certain Relationship and Related Transactions

There were no transactions with directors, executive officers or any principal stockholders that are not in the Company's ordinary course of business for the past two (2) years.

#### g. Involvement in Certain Legal Proceedings

The above-named executive officers and directors have not been involved in any material legal proceeding during the past five years that will affect their ability as directors and officers of the Company.

#### Item 6. Compensation of Directors and Executive Officers

The aggregate annual compensation during the last two fiscal years and to be paid in ensuing fiscal year 2020 of the Company's Chief Executive Officer and four others most highly compensated executive officers and all other officers and directors as a group are as follows:

#### Chief Executive Officer and four other most highly compensated executive officers:

	Compensation	Bonuses	Others	Total
FY 2020 ***	Php 37,750,802	Php 12,089,188	Php 0	Php 49,839,990
FY 2019 **	40,796,948	13,301,857	0	54,098,805
FY 2018	38,512,186	12,936,859	0	51,449,045

<sup>\*\*\*</sup>Refers to Messrs. Masatoshi Sasaki (CEO), Yoshiyuki Takahashi, Hiroshi Yamada, Masaru Toyota & Satoshi Kono. Estimated amount – no significant change versus last year

# All officers and directors as a group unnamed:

	Compensation	Bonuses	Others	Total
FY 2020*	Php 41,473,561	Php 13,002,082	Php 1,393,800	Php 55,869,443
FY 2019	44,342,432	14,131,761	1,393,800	59,867,993
FY 2018	48,650,465	15,008,379	1,320,000	64,978,844

<sup>\*</sup>Estimated amount

<sup>\*\*</sup> Refers to Messrs. Masatoshi Sasaki, Yoshiyuki Takahashi, Hiroshi Yamada, Masaru Toyota & Satoshi Kono. Mr. Hayashi resigned last March 31, 2019 & Mr. Sasaki was elected as his replacement effective April 1, 2019.

For ensuing year 2020, no significant change is anticipated in the compensation of Directors and Officers.

The Company has no standard arrangement regarding the remuneration of its existing directors and officers aside from the compensation herein stated.

The directors and executive officers receive salaries, bonuses and other usual benefits that are also already included in the amounts stated above. Aside from the said amounts, they have no other compensation plan or arrangement with the registrant.

The Company has not granted any warrant or options to any of its Directors or Executive Officers.

#### Item 7. Independent Public Accountants

The Company, upon the recommendation of the Audit Committee of the Board of Directors composed of Emiliano Volante as Chairman and Yoshiyuki Takahashi and Elizabeth Gildore as members, has approved the engagement Sycip, Gorres, Velayo & Co. (SGV) as external auditors of the Company for fiscal year 2019 ended March 31, 2020 and will submit such engagement to its stockholders for ratification. SGV was also the external auditor of the Company for fiscal years 2018, 2017 and 2016.

The audit partner-in-charge, Mr. Juan Carlo Maminta was appointed in 2017. In accordance with SRC Rule 68, par. 3 (b) (IV), there is no need to change the audit partner of the Company and its domestic subsidiary.

The representatives of the SGV & Co. are expected to be present at the stockholders' meeting and to be available to respond to appropriate questions. They will have the opportunity to make a statement if they so desire to do so.

It is expected that Management will make the recommendation for the appointment of the external auditor for fiscal year 2020 in compliance with the SEC Rules on the Rotation of the External Auditors.

#### Changes in and disagreements with accountants on accounting and financial disclosure

There were no changes in and disagreements with accountants on accounting and financial disclosure.

#### **Audit-Related Fees**

#### I. Audit Fees and Other-related Fees

The Company engaged SGV & Co. to audit its annual financial statements and perform related reviews. The following fees, exclusive of VAT were incurred:

	(Amounts in Php millons)					
		<u>2020</u>		<u>2019</u>		<u>2018</u>
Annual Audit	P	2.9	P	2.5		2.5
Audit - Related (PFRS 9 &15)		Ξ		<u>1.0</u>		<u>-</u>
Total	P	2.9	P	3.5	P	2.5

# II. Tax Fees

There were no tax fees paid to external auditors other than for annual audit services.

Management presents proposals on possible external auditors to be engaged together with their respective proposed audit fees to the Audit Committee for proper consideration. The Audit Committee evaluates and thereafter, upon its recommendation, the appointment of the external auditor is presented to the Board of Directors and/or stockholders for confirmation. However, financial statements duly approved by the Audit Committee are still subject to confirmation of the Board of Directors prior to submission to the respective government regulatory agencies.

#### Item 8. Compensation Plans

There are no actions to be taken up in the meeting with respect to any compensation plan.

#### C. ISSUANCE AND EXCHANGE OF SECURITIES

#### Item 9. Authorization or issuance of Securities other than for Exchange

There are no matters or actions to be acted upon in the meeting with respect to the authorization or issuance of securities other than for exchange.

# Item 10. Modification or Exchange of Securities

There are no matters or actions to be acted upon in the meeting with respect to the modification or exchange of securities.

#### Item 11. Financial and Other Information

The Audited Financial Statements of the Company as of March 31, 2020 and other data related financial information are attached hereto as Annex "A". First Quarter report for the fiscal year 2020 ended June 30, 2020 will be provided no later than five (5) days before cut-off period for submitting written questions/clarifications to the company.

# Item 12. Mergers, Consolidations, Acquisitions and Similar Matters

There are no matters or actions to be taken up in the meeting with respect to merger, consolidation, acquisition and similar matters.

#### Item 13. Acquisition or Disposition of Property

There are no matters or actions to be taken up in the meeting with respect to acquisition or disposition of any property.

#### **Item 14.** Restatement of Accounts

There are no matters or actions to be taken up in the meeting relating to restatement of accounts.

#### D. OTHER MATTERS

# Item 15. Action with Respect to Reports

Financial Statements and Management Report – Management shall report on the significant business transactions undertaken by Management and the financial targets and achievements for the fiscal year 2018. Attached as Annexes "A" and "B" are the Audited Annual Financial Statements for the period ending March 31, 2020 and unadited interim report as of December 31, 2019 of the Company are reflected in the accompanying Annual Report to Stockholders.

#### Item 16. Matters Not required to be Submitted

There are no actions to be taken with respect to any matter which is not required to be submitted to a vote of the security holders.

#### Item 17. Amendment of Charter, Bylaws or other Documents

Amendment of Articles of Incorporation and By – Laws to increase the Number of Directors from nine (9) to ten (10). The Amendment of By-laws was for the purpose of increasing the number of Independent Directors from two (2) to three (3) which will make the company compliant with its minimum number of Independent Directors under its Code of Corporate Governance and at the same time to enhance objectivity and credibility of the decisions made by the Board of Directors.

## **Item 18.** Other Proposed Actions

- **a) Approval of Minutes of the Previous Annual Stockholders' Meeting –** Minutes of the Annual Stockholders' Meeting held last June 21, 2019 will be submitted for the approval of the shareholders. Among the matters included in the Minutes of the August 26, 2020 meeting are the following:
  - 1. Approval of the Minutes of 2019 Annual Stockholders' Meeting
  - 2. President's Annual Reports
  - 3. Financial Report
  - 4. Approval of Amendment of Article of Incorporation and By-Laws to increase the Number of Directors from 9 to 10
  - 5. Ratifications of all acts, resolutions and proceedings of the Board of Directors and Management since 2019 Annual Stockholders' Meeting
  - 6. Election of new members of the Board of Directors
  - 7. Appointment of External Auditor

Copies of the same will be made available at the annual stockholders' meeting on August 26, 2020 for any stockholder desiring to review the same.

The Board of Directors recommends that the stockholders Approve the minutes of the last annual stockholders' meeting held last June 21, 2019.

# b) Ratification of All Acts, Resolutions and Proceedings of the Board and Management since 2019 Annual Meeting.

Copies of the Minutes of the Meetings may be examined by all stockholders on record as of Record Date at the office of the Corporate Secretary.

The Board of Directors recommends that the stockholders Approve, Confirm and Ratify all acts proceedings and resolutions of the Board of Directors since the last annual stockholders' meeting to the present.

c) Election of Directors - The Regular and Independent members of the Board of Directors are elected at the Annual Stockholders' Meeting to hold office until the next stockholders' meeting and until their respective successors have been elected and qualified.

#### **Item 19.** Voting Procedures

Stockholders who wish to attend the meeting or vote through remote communication should notify and register using asmregistration@ph.panasonic.com.

In the election of directors, the nine (9) nominees with the greatest number of votes will be elected directors.

Except in cases where a higher vote is required under the Corporation Code, the approval of any corporate action shall require the majority vote of all stockholders present and proxy in the meeting, if constituting a quorum.

Except in cases where voting by ballot is applicable, voting and counting shall be by viva voce. If by ballot, the counting shall be supervised by the Corporate Secretary and independent auditors of the Company.

#### UNDERTAKING

THE COMPANY UNDERTAKES TO PROVIDE WITHOUT CHARGE TO EACH PERSON SOLICITED, UPON WRITTEN REQUEST, A COPY OF THE COMPANY'S ANNUAL REPORT ON SEC FORM 17- A. REQUEST SHOULD BE SENT TO: PMPC OFFICE OF THE CORPORATE SECRETARY AT 8<sup>TH</sup> FLOOR, RAHA SULAYMAN BLDG., 108 BENAVIDEZ ST., LEGASPI VILLAGE, MAKATI CITY.

#### **SIGNATURE**

After reasonable inquiry and to the best of my knowledge and behalf, we certify that the information set forth in this report is true, complete and correct. This report is signed in Taytay, Rizal on August 3, 2020.

MA. VIRGINIA AREVALO

Compliance Officer

G. Takahachi YOSHIYUKI TAKAHASHI **Executive Director & Treasurer** 

#### OPERATIONAL AND FINANCIAL INFORMATION

# Market for Issuer's Common Equity and Related Stockholder Matters

#### ■ MARKET INFORMATION

Common shares outstanding as of June 30, 2020 were:

Class "A"	84,723,432
Class "B"	337,994,588
	422,718,020

# The Parent Company's common equity is traded in the Philippine Stock Exchange.

The following table shows the market prices in Philippine pesos of the Parent Company's Class A shares listed in the Philippine Stock Exchange for fiscal years 2019, 2018 and 2017 and the first quarter of year 2020:

<u>Period</u>	<u>2019</u>		2018	
	<u>High</u>	<u>Low</u>	<u>High</u>	Low
Jan – Mar Apr – Jun Jul – Sept Oct – Dec	6.60 7.80 5.90 5.79	5.69 5.02 5.20 4.54	10.00 8.48 7.38 6.50	7.60 6.44 5.16 5.23
	<u>2020</u>			
	<u>High</u>	<u>Low</u>		
Jan - Mar Apr - Jun Aug 03, 2020	5.70 4.94 4.83	2.56 3.50 4.01		

#### DIVIDENDS

The payment of dividend, either in the form of cash or stock, will depend upon the Company's earnings, cash flow and financial condition, among other factors. The Company may declare dividends only out of its unrestricted retained earnings. These represent the net accumulated earnings of the Company, with its capital unimpaired, that are not appropriated for any other purpose.

Dividends paid are subject to the approval by the Board of Directors. The Company's Board of Director declared cash dividends as follows:

Declaration Date	Cash Dividend	Record Date	Payment Date
2020 May 07, 2020	14.98%	May 21, 2020	May 29, 2020
<u>2019</u> April 22, 2019	20.99%	May 7, 2019	May 24, 2019
<u>2018</u> April 11, 2018	37.17%	April 25, 2018	May 11, 2018

#### □ HOLDERS

As of June 30, 2020, there were 453 holders of the Company's common shares. The following table sets forth the top 20 shareholders.

Rank/Name of Holder	Number of Shares	Percentage of Ownership
1. Panasonic Corporation (Japanese)	337,994,588	79.96 %
2. PCD Nominee Corporation (Filipino)	38,027,278	9.00%
3. PMPC Employees Retirement Plan	21,586,360	5.11 %
4. Pan Malayan Management & Investment Corporation	6,076,341	1.44%
5. Jesus V. Del Rosario Foundation, Inc.	3,870,926	0.92%
6. Vergon Realty Investment Corporation	3,389,453	0.80 %
7. J.B. Realty and Development Corporation	1,778,915	0.42 %
8. So Sa Gee	855,716	0.20 %
9. David S. Lim	656,393	0.16 %
10. Efren M. Sangalang	603,156	0.14 %
11. Vicente L. Co	577,245	0.14%
12. Susan L. Tan	500,000	0.12%
13. Vincent S. Lim	500,000	0.12%
14. Jason S. Lim	500,000	0.12%
15. Jonathan Joseph C.C. Lim	500,000	0.12%
16. Rodolfo P. Tagle	354,192	0.08%
17. Falek Enterprises, Inc.	298,106	0.07%
18. Jaime Agabin	252,995	0.06%
19. So Ki Lim	252,995	0.06%
20. Vladimir Co	248,164	0.06%

# □ RECENT SALE OF UNREGISTERED SECURITIES

The Company has neither sold any securities nor reacquired or issued new securities in exchange of properties within the past three (3) years.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS OR PLAN OF OPERATION

## Management's Discussion and Analysis of Financial Condition and Results of Operations

#### Top 5 Key Performance Indicators of the Company

Name of Index	Calculation	FY 2019	FY 2018	FY 2017
a) Rate of Sales Increase	CY Sales – LY Sales X 100% LY Sales	3.35%	9.83%	5.20%
b) Rate of Profit Increase	CY Profit After Tax – LY Profit After Tax x 100% LY Profit After Tax	-14.86%	-43.75%	-50.70%
c) Rate of Profit on Sales	Profit After Tax x 100% Total Sales	1.06%	1.29%	2.50%
d) Current Ratio	Current Assets Current Liabilities	2.5	2.6	2.7
e) Dividend Ratio to Capital	Dividendx 100% Average Capital	14.98%	20.99%	37.17%

- (a) <u>Rate of Sales Increase</u> This measures the sales growth versus the same period last year. Sales increased by 3.35% versus last year. Such was achieved due to improved domestic market.
- (b) Rate of Profit Increase This measures the increase in profit after tax versus the same period last year. Rate of profit for the year decreased by -14.86% due mainly to increase in selling expenses for sales promotion and advertising to achieve sales target.
- (c) <u>Rate of Profit on Sales</u> This measures the percentage of profit after tax versus net sales for the period. Rate of profit decreased to 1.06% versus 1.29% of last year.
- (d) <u>Current Ratio</u> This measures the liquidity of the Company and its ability to pay off current liabilities.
- (e) <u>Dividend Ratio to Capital</u> This measures the dividend payout ratio versus capital for the period. The Group declared 14.98% and 20.99% cash dividend for the fiscal year 2019 and 2018, respectively.

#### INTRODUCTION

Panasonic Manufacturing Philippines Corporation (the Parent Company) was incorporated in the Philippines on May 14, 1963 and is a subsidiary of Panasonic Corporation(PC or the ultimate Parent Company) which is incorporated in Japan on December 15, 1935. The Securities and Exchange Commission (SEC) approved on March 19, 2013 the extension of Parent Company's corporate life for another fifty (50) years or until May 15, 2063. The Parent Company holds 40.0% interest in Precision Electronics Realty Corporation (PERC or the Subsidiary), over which the Parent Company is exposed, or has rights, to variable returns from its involvement with the Subsidiary and has the ability to affect those returns through its power over the Subsidiary.

The Parent Company is a manufacturer, importer and distributor of electronic, electrical, mechanical, electro-mechanical appliances, other types of machinery, parts and components, battery and other related products bearing the "Panasonic" brand. The Subsidiary is in the business of realty brokerage and leases out the land to the Parent Company in which the latter's manufacturing facilities are located.

The following are discussions on the Consolidated Financial Conditions and Results of the Company and its Subsidiary (The Group) based on the Financial Statements as of and for the years ended March 31, 2020, 2019 and 2018.

This discussion summarizes the significant factors affecting the consolidated operating results, financial condition, liquidity and cash flows of the Group for the fiscal year 2019 ended March 31, 2020.

# <u>Fiscal Year 2019 vs. 2018</u> Financial Positions

#### Material Changes (+/-5% or more) in the financial statements (in thousands):

Accounts	March 31, 2020	March 31, 2019	Difference (%)
Cash and cash equivalent	2,945,350	2,831,509	4.02%
Receivables	1,440,043	1,667,305	-13.63%
Inventories	1,654,053	1,637,439	1.01%
Other current assets	91,858	127,904	-28.18%
Property & equipment - net	1,083,329	969,014	11.80%
Deferred tax assets	168,745	112,091	50.54%
Other assets	25,590	31,324	-18.30%
Accounts payable & accrued expenses	2,453,939	2,443,486	0.43%
Provision for estimated liabilities	469,778	420,258	11.78%
Stockholders'equity	4,485,251	4,512,842	-0.61%

The Company's consolidated total assets as of March 31, 2020 increased by ₱32.4 million (0.44%) to ₱7.409 billion from March 31, 2019. This was mainly due to increase in deferred tax asset and property plant and equipment.

Current ratio for the period ending March 31, 2020 recorded at 2.5:1 versus 2.6:1 of last year.

Current assets deccreased by ₱132.8 million and current liabilities increased by ₱10.4 million.

Cash and cash equivalent increased by ₱113.8 million (4.0%) due to decrease in cash used in operating expenses.

Total accounts receivable (net) decrease of ₱227 million due to decrease in sales during the last quarter of the period versus last year, collection of which will be the following month.

Inventory amount increased by P16.6 million due to non-achievement of sales forecast and in preparation for the increase in sales during summer season.

Property, plant and equipment – net increased by ₱114.3 million (11.80%). As of March 31, 2020, the Company's total capital expenditures amounted to ₱346.9 million mainly pertains to costruction in progress for the improvements of factory machinery and equipment due to the increase of production and volume capacity in its Washing Machine division, as well as building renovation of Washing Machine and Electric Fan Production. Total depreciation and disposal amounted to ₱258.0 million and ₱14.8 million, respectively. Investment properties was transferred to property, plant and equipment for its use in its operation.

Other current assets decreased by ₱36 million (-28.18%) due mainly to creditable withholding taxes for the period.

The Company's consolidated total liabilities as of March 31, 2020 amounted to ₱2.924 billion, increased by ₱59.97 million versus March 31, 2019. This was mainly due to non current liabilities increase of ₱49.52 million (11.78%) majority for reserves for Price Risk and Pension Liability.

The total stockholders' equity decreased by ₱27.6 million (-0.61%) caused by operating income of ₱126 million and remeasurement loss on retirement liability and income tax expense.

#### **Results of Operation**

Material Changes (+/-5% or more) in the financial statements (in thousands):

Accounts	FY 2019	FY 2018	Difference (%)
Sales	11,906,948	11,520,814	3.35%
Cost of sales	9,508,271	9,267,010	2.60%
Gross profit	2,398,677	2,253,804	6.43%
Selling expenses	1,265,827	983,828	28.66%
General administrative	1,045,315	1,103,257	-5.25%
Other income – net	152,520	107,873	41.39%
Income before tax	240,055	274,592	-12.58%
Income tax expense	113,599	126,070	-9.89%
Income after tax	126,456	148,522	-14.86%

The Company's consolidated group sales for fiscal year 2019 ending March 31, 2020

increased by P386.1million (3.4%) versus last year because of the following favorable sales in the following product lines: Refrigerator by P382.6 million (13%) and washing machine P272.8 million (36.4%).

Cost of sales and gross profit amount rose with the increase in sales.

Selling expenses grew by ₱282.0 million (28.66%) composed of increase in sales and product promotion expense ₱360.98 million (129%), advertising and commission expense ₱46.4 million (42%) inspite of decrease in freight cost by ₱127.7 million (-24%).

General and administrative expenses decreased by ₱57.9 million (-5.25%) mostly attributable to reversal of provision for other estimated liabilities -₱153.2 million

Other income – net increased by \$\frac{P}{44.65}\$ million (41.39%) due to the reversal of other estimated liablilites amounting to \$\frac{P}{42.71}\$ and bank interest income from time deposits by \$\frac{P}{4.66}\$ million due to increase in interest rate during the period.

Total income before tax decreased by ₱34.5 million (-12.58%) due to increase in selling expenses as stated above.

Income tax expense and net income after tax also decreased by \$\frac{1}{2}.47\$ million (9.89%) and \$\frac{1}{2}.1\$ million (14.86%) respectively due to increase in selling expenses for sales promotion and advertising expenses to achieve the company's sales target for the period.

#### Fiscal Year 2018 vs. 2017

#### **Financial Positions**

Material Changes (+/-5% or more) in the financial statements (in thousands):

Accounts	March 31, 2019	March 31, 2018	Difference (%)
Cash and cash equivalent	2,831,509	3,356,080	-15.6%
Receivables	1,667,305	1,190,057	40.1%
Inventories	1,637,439	1,332,521	22.9%
Other current assets	127,904	116,207	10.1%
Investment properties	-	31,391	-100.0%
Property & equipment - net	969,014	856,076	13.2%
Deferred tax assets	112,091	124,634	-10.1%
Other assets	31,324	52,046	-39.8%
Accounts payable & accrued expenses	2,443,486	2,203,880	10.9%
Provision for estimated liabilities	420,258	264,033	59.2%
Stockholders'equity	4,512,842	4,591,100	-1.7%

The Company's consolidated total assets as of March 31, 2019 increased by ₱317.6 million (4.5%) to ₱7.377 from March 31, 2018. This was due mainly to increase in accounts receivable and inventories, in spite of decrease in cash and cash equivalent.

Current ratio for the period ending March 31, 2019 recorded at 2.6:1 versus 2.7:1 of last year. Current assets and liabilities increased by ₱269.3 million and ₱239.6 million, respectively.

Cash and cash equivalent decreased by ₱524.6 million (15.6%) due to acquisitions of property, plant and equipment, cash dividend payment and cash used in operating expenses.

Total accounts receivable (net) increase of ₱477.2 million due to higher sales during the last quarter of the period versus last year, collection of which will be the following month.

Inventory amount increased by \$\mathbb{P}\$304.9 million due to non-achievement of sales forecast and in preparation for the increase in sales during summer season.

Property, plant and equipment – net increased by ₱112.9 million (13.2%). As of March 31, 2019, the Company's total capital expenditures amounted to ₱286.1 million mainly pertains to costruction in progress for the improvements of factory machinery and equipment due to the increase of production and volume capacity in its Washing Machine division, as well as building renovation of Washing Machine and Electric Fan Production. Total depreciation and disposal amounted to ₱201.9 million and ₱33.6 million, respectively. Investment properties was transferred to property, plant and equipment for its use in its operation.

Other current assets increased by \$\frac{1}{2}\$1.7 million (10.1%) due mainly to creditable withholding taxes for the period.

The Company's consolidated total liabilities as of March 31, 2019 amounted to ₱2.864 billion, increased by ₱395.8 million versus March 31, 2018. This was due mainly to accounts payable and accrued expenses increase of ₱296.6 million (13.9%) for purchases of inventory and the outstanding payable for the purchase of equipment. Moreover, other liabilities increase of ₱74.7million was due to sales warranty.

The total stockholders' equity decreased by ₱78.3 million (1.7%) caused by remeasurement loss on retirement liability and income tax expense.

# **Results of Operation**

Material Changes ( $\pm$ /-5% or more) in the financial statements (in thousands):

Accounts	FY 2018	FY 2017	Difference (%)
Sales	11,520,814	10,490,076	9.8%
Cost of sales	9,267,010	8,478,203	9.3%
Gross profit	2,253,804	2,011,873	12.0%
Selling expenses	983,828	897,541	9.6%
General administrative	1,096,513	949,815	15.4%
Other income – net	101,129	152,398	-33.6%
Income before tax	274,592	316,915	-13.4%
Income tax expense	126,070	52,883	138.4%
Income after tax	148,522	264,032	-43.7%

The Company's consolidated group sales for fiscal year 2018 ending March 31, 2019 increased by ₱1,031.7 million (9.8%) versus last year because of the following favorable sales in the following product lines: room airconditioning products by ₱661.3 million (21.2%); washing machine ₱179.7 million (12.0%) and refrigerator ₱166.9 million (3.6%).

Cost of sales and gross profit amount rose with the increase in sales. However, the direct material cost ratio improved to 37.8% from 41.3% of last year despite the unfavorable effect of peso depreciation and fuel price hikes.

Selling expenses grew by P86.3 million (9.6%) composed of increase in freight cost by P62.4 million (13.4%), provision for warranty P13.7 million (26.3%) and sales promotion expense P29.9 million (11.9%).

General and administrative expenses increased by ₱146.7 million (15.4%) mostly attributable to provision for other estimated liabilities ₱110.5 million, payment of taxes and dues amounting to ₱12.2 million; outsourcing expense for sales delivery helpers to customers' warehouses ₱12.6 million; computers maintenance cost ₱22.4 million and salaries and wages ₱12.6 million.

Other income – net decreased by ₱51.3 million (33.6%) due to reversal of provisions for credit losses recorded last year ₱23.0 million and the losses of rental income ₱25.2 million due to lease agreement termination. On the other hand, bank interest income from time deposits increased by ₱13.5 million due to increase in interest rate during the period. However, other miscellaneous expense – net increased by ₱14.9 million.

Total income before tax decreased by \$\P42.3\$ million (13.4%) due to reduction in other income and increase in general and administrative expenses as stated above. Although profit before tax was lower than last year, income tax expense increased by \$\P73.2\$million (138.4%) due to provision for retirement liability \$\P101.6\$ million and warranty expense added back to taxable income.

Net income after tax decreased by ₱115.5 million (43.7%) versus last year due mainly to the aforementioned increase of income tax expense of ₱73.2 million and increase in general and administrative expenses.

#### Fiscal Year 2017 vs. 2016

#### **Financial Positions**

Material Changes (+/-5% or more) in the financial statements (in thousands):

Material Changes (17 5 70 of more) in the inhancial statements (in mousinus).					
Accounts	March 31, 2018	March 31, 2017	Difference (%)		
Cash and cash equivalent	3,356,080	3,586,650	-6.4%		
Receivables	1,190,057	1,021,726	16.5%		
Inventories	1,332,521	1,010,964	31.8%		
Other current assets	116,207	72,957	59.3%		
Investment properties	31,391	48,350	-35.1%		
Property & equipment - net	856,076	770,581	11.1%		
Other assets	52,046	25,424	104.7%		
Accounts payable & accrued expenses	2,137,959	2,040,722	4.8%		
Provision for estimated liabilities	329,954	366,597	-10.0%		
Stockholders'equity	4,591,100	4,269,857	7.5%		

The Group continues to maintain its strong financial position with total assets amounting to P7.059 billion and P6.678 billion as of March 31, 2018 & 2017, respectively while total equity amounted to P4.591 billion and P4.270 billion as of the same period.

Current ratio for the period ending March 31, 2018 recorded at 2.8:1, same as last year. Current assets and liabilities increased by P303 million and P97 million respectively. The decrease in cash and cash equivalent was mainly due to low profit, increased inventory and the payment of last year's declared dividend amounted to Php295 million.

Accounts receivable increase in amount versus last year was due to the higher export sales in March 2018 versus last year - a difference of Php76 million, collection of which will be the following month. Lower sales in March 2018 versus forecast attributed to increase in unsold stocks which have been purchased. Also, the higher sales versus last year considered the increase in volume of inventory purchases.

Property, plant and equipment – net increased by P85.5 million (11.1%). Capital expenditures amounted to P245 million during the year as the Group continues to upgrade its factory facilities, machinery and equipment to improve productivity. Total capital goods retirement / disposal amounted to P31 million. The other difference represents depreciation for the year.

Other current assets increased by P43.2 million (59.3%) due to excess of creditable withholding taxes for the period against income tax payable.

Accounts payable and accrued expenses increased by P97.2 million (4.8%) was mainly brought by the increased purchases of inventory and the outstanding payable for the purchase of equipment.

Provision for estimated liabilities was due to payment and/or reversal of reserves or estimated provision on expenses.

Total equity of the Group increased by P321 million (7.5%) caused by current year's total comprehensive income.

# **Results of Operation**

# Material Changes (+/-5% or more) in the financial statements (in thousands)

Accounts	FY 2017	FY 2016	Difference (%)
Sales	10,490,076	9,974,277	5.2%
Cost of sales	8,478,203	7,506,888	12.9%
Gross profit	2,011,873	2,467,389	-18.5%
Selling expenses	897,541	1,046,995	-14.3%
General administrative	949,815	888,570	6.9%
Other income – net	152,398	135,386	12.6%
Income before tax	316,915	667,210	-52.5%
Income tax expense	52,883	131,375	-59.7%
Income after tax	264,032	535,835	-50.7%

Consolidated sales for FY 2017 ended March 31, 2018 grew by 5.2% from last year mainly because of the increased demand in consumer appliance products particularly washing machine, refrigerator and split type airconditioner.

The cost of sales increased due to increase in volume. The increase was further aggravated by higher market price of raw materials such as copper, resin and certain chemicals such as urethane. Also, the unfavorable effect of peso depreciation increased our importation cost/cost of sales.

Selling expenses decreased by ₱149.5 million (14.3%) due to decrease in advertising expense, controlled promo activities and lower warranty costs. Also, freight cost slightly decreased by ₱40 million due to more salesconcentration in GMA areas versus VisMin sales deliveries.

General administrative expenses increased by \$\frac{1}{2}\$61.2 million (6.9%) mainly due to payment for the maintenance of SAP system for one (1) year against half year of last year.

Other income mainly compose of interest income from the bank and Forex gain/loss. The increase mainly pertains to recovery of allowance for credit and impairment losses.

The decrease in net income before tax was attributable to the high cost of our material components and the peso devaluation/forex loss difference. Last year's average Forex was Php47.92/US dollar, this year was Php50.8/US dollar.

Income tax expense decreased due to low profit, the Company resulted to being taxable under the Minimum Corporate Income Tax (MCIT) of 2% of adjusted gross profit as against the 30% RCIT.

Net income after tax decreased by 50.7% versus last year mainly due to the low income.

#### Known Trends

There are no known events, trends, and demands, commitments or uncertainties that might affect the Company's liquidity or cash flows within the next twelve (12) months.

There are no trends, events or uncertainties know to management that are reasonably expected to have material favorable or unfavorable impact on the net income or revenues from continuing operations of the Company.

#### • Events that will trigger direct or contingent financial obligation

In the normal course of business, the Group has various commitments and contingent liabilities that are not presented in the accompanying financial statements.

The management believes that these actions are without merit or that the ultimate liability, if any, resulting from these cases will not adversely affect the financial position or results of operation of the Parent Company.

The Group does not anticipate material losses as a result of these commitments and contingent liabilities.

#### Material off-balance transactions, arrangements or obligations

There were no material off-balance transactions, arrangement or obligations that had a material effect on the Company's financial conditions or result of operations.

#### Capital expenditures

The Parent Company has commitments for capital expenditures. Among these are investments on IT-related projects, relocation and renovation of branch premises, acquisition and repairs of furniture, fixtures and equipment needed to bring the Company at par with competitors.

# Significant Elements of Income or Loss

Significant elements of income or loss will come from continuing operations.

#### Seasonal Aspects

There was no seasonal aspect that had a material effect on the Company's financial conditions or result or operations.

#### **RETAINED EARNINGS**

Retained Earnings in excess of 100% of paid-in capital will be declared as dividends and/or appropriated for plant expansion and modernization and upgrading of factory facilities and equipment in the future.

The appropriated retained earnings pertain to the appropriation for plant expansion and modernization and upgrade of factory facilities and equipment of the Parent Company and for purchase of industrial land for future business expansion of PERC.

#### **CORPORATE GOVERNANCE**

#### **Financial Reporting 2020**

Panasonic Manufacturing Philippines Corp. (PMPC) is committed to adhere itself with the global best practice of corporate governance and full and fair disclosure to provide and deliver sustained growth and profitability for its shareholders and stakeholders. PMPC, being a public corporation and, complies with the corporate governance requirements of Security and Exchange Commission (SEC) and Philippine Stocks Exchange (PSE) specifically, the SEC's Revised Code of Corporate Governance, and the PSE Corporate Governance Guidelines.

PMPC's current internal governance framework embodies all the principles needed to ensure that the company's businesses are managed and supervised in a manner consistent with good corporate governance, including the necessary checks and balances. Currently, the focus of the company is to benchmark its corporate governance practices consistent with the ASEAN Corporate Governance practices. PMPC will continue to strive to achieve beyond mere compliance and promote sound ethical corporate culture which is guided by principles of accountability, integrity, fairness, legal and transparent behavior.

#### **Board Governance**

The Corporate Governance structure of the Board prescribes the authority and responsibilities. It is the company's highest governance body which ensures there is an effective governance framework and system in place. It is also responsible for the stewardship of the company, which means that it oversees the day-to-day management delegated to the President and the other officers of the company. The Board as well as in their individual capacity, foster the long-term success of the company, and to sustain its competitiveness and profitability in a manner consistent with its corporate objectives and the best interest of its stockholders.

PMPC Board is a combination of executive and non-executive that are possessed with qualifications and stature that enable them to effectively participate in the deliberations of the Board. It is composed of qualified and competent individuals that provide complementary skills from their respective areas of expertise in the exercise of their fiduciary responsibilities. The Board has two independent directors who were selected by Nomination Committee on the basis of independence criteria as set forth under the SEC's revised Securities Regulation Code and implementing rules and regulation, PMPC By-laws and Code of Governance Manual.

Board of Director, Board Committee and relevant senior management evaluations, in accordance with the Code of Corporate Governance self-assessment, have been undertaken with respect to the FY 2019 reporting period. It was put in place by the Board since 2009 and has since been consistently implemented. The corporate governance self-assessment is annually conducted to measure performance and benchmark its compliance with the best Corporate Governance practices in the industry. The actions agreed upon by the Board in response to the performance review were documented and the completion of these items was monitored by the Board. In accordance with SEC's implementing rules and regulations, PMPC directors have attended at least one corporate governance seminar conducted by accredited agency. Our directors keep abreast with the latest developments relevant with their duties and responsibilities to ensure good corporate governance practices.

# **Board Diversity**

PMPC recognizes and embraces the benefits of having a diverse Board, and sees increasing diversity at Board level as an essential element in maintaining a competitive advantage. A truly diverse Board will include and make good use of differences in the skills, regional and industry experience, background, race, gender and other distinctions between Directors. These differences are considered in determining the optimum composition of the Board and balanced appropriately. All Board appointments are made on merit, in the context of the skills, experience, independence and knowledge which the Board as a whole requires to be effective. PMPC implemented the Board Diversity policy in 2015.

#### **Board Committees**

Our Board of Directors is the highest governance body of the company. It provides direction and delegates the conduct of business to the company's management and operating levels under the leadership of the President. PMPC has standing committees to support the Board. The Audit Committee, Corporate Governance Committee, Risk Management Committee,

and Related Party Transaction Committee have their respective charters approved by the Board. Charters delineate the objectives of the committees, define it functions, composition and procedures. These charters were prepared and benchmarked consistent with SEC's revised Code of Corporate Governance and existing rules and regulations. Every PMPC committee has at least two independent directors. The Board convenes regular meeting on a monthly basis and special meetings may be called for as needed.

#### **Audit Committee**

The purpose and authority of the Audit Committee is to assist the Board in fulfilling its responsibilities for general oversight of: (1) PMPC's financial reporting processes and the audit of financial statements, (2) PMPC's compliance with legal and regulatory requirements, (3) the external auditors' qualifications and independence, (4) the performance of PMPC's internal audit function and external auditors, and (5) risk assessment and risk management. The Audit Committee is composed of two independent directors and one executive director. The Chairman of Audit Committee is an independent director and a Certified Public Accountant (CPA).

As for Internal Audit function, the Audit Committee reviewed and approved the Internal Audit performance report in 2019, internal audit plan for 2020, and the revised internal audit charter. The Internal Audit periodically reports on the status of relevant auditable areas and recommendations which includes the current status of internal control over financial reporting. The quarterly Audit Committee meetings were conducted to report significant audit issues and accomplishments of the Internal Audit. The Audit Committee through its Internal Audit reviewed the audited consolidated financial statements in accordance with Philippine Financial Reporting Standard (PFRS) and Philippine Accounting Standards (PAS) for Board approval. The Internal Audit reports functionally to the Audit Committee Chairman.

#### **Corporate Governance Committee**

The Corporate Governance Committee is appointed by the Board of Directors to assist the Board in fulfilling this responsibility with respect to four (4) fundamental issues: (i) overseeing the development and the regular assessment of the Corporation's approach to corporate governance issues, (ii) ensuring that such approach supports the effective functioning of the Corporation with a view to the best interests of the Corporation's shareholders and effective communication between the Board of Directors and management of the Corporation, (iii) overseeing the process, structure and effective system of accountability by management to the Board of Directors and by the Board to the shareholders, in accordance with applicable laws, regulations and industry standards for good governance practices, and (iv) carrying out the functions and responsibilities of a nomination and compensation committees to recommend to the Board of Directors candidates for election or appointment to the Board of Directors. The Corporate Governance Committee is composed of three members, two of whom are independent directors.

#### **Risk Management Committee**

The Risk Management Oversight Committee monitors the risk environment for PMPC and provides direction for the activities to mitigate, to an acceptable level, the risks that may adversely affect company's ability to achieve its goals. The committee facilitates continuous

improvement of the company's capabilities around managing its priority risks. In addition, the committee supports the Audit Committee's efforts to monitor and evaluate, as mandated by the SEC's Code of Corporate Governance, the risk management processes of the company. The Risk Management Committee is composed of three members, two of whom are independent directors.

#### **Related Party Transaction Committee**

The purpose of the Related Party Transaction Committee (the "Committee") is to assist the Board of Directors of the company to provide independent review, approval and oversight of Related Party Transactions (RPTs) to ensure that transaction with related parties are conducted in arms-length. RPT Committee is composed of at least three non-executive directors, two of whom should be independent. The company is exercising extensive effort to ensure that all significant related party transactions with related parties are done at arm's length. The transaction with related parties involve the supply of raw materials, service and management consulting. RPT Committee clearly defines the threshold for disclosure and approval of RPTs and categorizes such transactions according to those that are considered de minimis or transactions that need not be reported or announced, those that need to be disclosed, and those that need prior shareholder approval. The aggregate amount of RPTs within any twelve (12) month period is considered for purposes of applying the thresholds for disclosure and approval. In 2019 PMPC adopted the Related Party Transaction guidelines of SEC pursuant to SEC memorandum circular no. 10 series of 2019.

#### Risk Management

PMPC recognizes risks are associated with achieving value-based objectives. Managing these risks forms an essential part of PMPC's business. The aim of risk management within PMPC is to provide reasonable assurance that it understand the risks associated with achieving its business objectives and that it responds appropriately to these risks at all levels within the organization. This is achieved by ensuring that at all times:

- Risks are properly identified, assessed, managed and reported;
- Risk ownership is taken and communicated;
- Resources are effectively and efficiently allocated to manage risks;
- Risks that could significantly affect our employees, the company, our suppliers or our clients are suitably managed;
- The company is compliant with regulatory and legal requirements.

#### **Internal Audit**

Our Internal Audit unit is an independent body that evaluates the effectiveness of the company's internal controls, governance processes, and risk management. It ensures that operating and business units adhere to internal processes and procedures and to regulatory and legal requirements. Internal Audit reports directly to the Board through its Audit Committee. Its audit activities conform to the International Standards for the Professional Practice of Internal Auditing.

#### **Code of Business Conduct and Ethics**

Our business environment is constantly changing. We can count on changes in our products, our people, our customers, and our suppliers. What will not change is our commitment to our company values. Our basic business philosophy helps us determine our objectives, our approach to business activities, and the general direction of our company. It serves as a compass, helping us set and maintain the right direction for our business. It is timeless and remains valid regardless of where our business takes us. Our values are the foundation for sustaining our business environment within the Company. Among them, include:

- Contribution to society
- Fairness & honesty
- Cooperation & team spirit
- Untiring effort for improvement
- Courtesy and humility
- Adaptability
- Gratitude

These values define who we are as a company — to each other, to our customers, to our suppliers and to our shareholders. They define what we stand for, and they are guiding principles for behavior.

Internal policies such as conflict of interest policy, insider trading policy, whistleblower policy and related party transaction lend guidance, provide support and lay the proper context in PMPC's adherence to Code of Business Conduct and Ethics.

Conflict of Interest. It is PMPC's policy that all employees avoid any activity that is or has the appearance of being hostile, adverse or competitive with the company, or that interferes with the proper performance of duties, responsibilities or loyalty to the company. PMPC has in place conflict of interest policy that elevate the interest of the company above that of the personal interest of directors, officers, and employees. The policy covers specific conflict of interest situations and it also support that directors, officers and employees do not tolerate corruption or any form of bribery nor provide or accept improper inducement in the course of any business dealing.

**Insider Trading.** It is the policy of the Company to oppose the unauthorized disclosure of any nonpublic information acquired in the work-place and the misuse of Material Nonpublic Information in securities trading. The company prohibits director, officer, or employee of, or consultant or contractor to, the Company, and no member of the immediate family or household of any such person, shall engage in any transaction involving a purchase or sale of Company's securities, including any offer to purchase or offer to sell, during any period commencing with the date that he or she possesses Material Nonpublic Information concerning the Company, and ending at the close of business on the second Trading Day following the date of public disclosure of that information, or at such time as such nonpublic information is no longer material.

Whistleblower. PMPC has whistleblower policy in place, another important mechanism for preventing the incident of fraud, bribery and misconduct. All stakeholders which include the board, officers, and employees, as well as customers, and suppliers can report any violation of conduct of business conduct, policies, procedures and applicable laws and regulations.

A whistleblower can raise their concerns of violations of the code of business conduct and ethical guidelines, or other illegal or unethical conduct, without fear that they will be disciplined or terminated. The company does not permit retaliation of any kind against an employee for reporting information in good faith. The whistleblower may approach the internal audit or any officers of the company who are designated contact person for the purpose of whistleblowing.

# Investor Relation

PMPC strives to maintain its corporate credibility and instill investor confidence in the Company by practicing a structured approach to the communication of material information. It assists in achieving a fair market value for PMPC's securities – a benefit to both shareholders and the Company. PMPC will make every effort to ensure that all material information concerning the Company is made as freely and widely available as possible. PMPC encourages an exchange of opinion between itself and its principal stakeholders, and will organize its communications to facilitate that dialogue.

#### Measure to fully comply with Corporate Governance

In 2019, PMPC substantially complied with its Manual on Corporate Governance, the provisions of the Revised Code of Corporate Governance of the Securities and Exchange Commission (SEC) and the Corporate Governance Guidelines Disclosure Template of the Philippine Stock Exchange (PSE). As a mechanism to comply with Corporate Governance, the company has a Corporate Governance Committee, which comprises the company's President, Compliance Officer, Audit Committee, Internal Audit, and Risk Management Committee. The Corporate Governance Committee has taken various initiatives to comply with the ASEAN Corporate Governance and Integrated Annual Corporate Governance Report (IACGR) practices which recently include the adoption of Corporate Compliance Program Policy headed by Compliance Officer, Related Party Transaction Policy, Board Related Party Transaction Committee, Beneficial Ownership Policy, Fraud Statement Policy among others. These initiatives are prospectively monitored by the board and facilitated by the company's compliance officer. PMPC has put in place a policy on Corporate Compliance Program to strengthen its compliance initiatives consistent with the regulatory agencies.

PMPC's Corporate Governance is exercised by a duly appointed Compliance Officer who is responsible for monitoring compliance with the provisions and requirements of corporate governance law, rules and regulations, reporting violations and recommending the imposition of disciplinary actions, and adopting measures to prevent repetition of violations. He also ensures that corporate governance education and communication program, promotes the development of knowledge, skills, attitudes, and culture that would enhance observance of corporate governance policies.

The company has Board Assessment Policy and Procedures that provides, at the minimum, criteria and process to determine the performance of the Board, individual directors and committees as an evaluation system whether they comply with the Manual of Corporate Governance.

#### No Material Deviation

The Company has established various Internal Controls, procedures and mechanism to ensure compliance with the Code of Corporate Governance and to avert any possible deviation thereof. PMPC shall continue to monitor, adopt and evolve in conjunction with corporate governance developments. There have been no material deviations noted by the compliance officer for the fiscal year 2019.

# Plans to improve Corporate Governance

Areas for improvement noted during the preparation of SEC and PSE corporate governance reports and the result of Corporate Governance audit conducted by the Company's Internal Audit Department will be addressed with positive action.

The Corporate Governance Committee shall principally and periodically review the provisions and enforcement of the company's Manual on Corporate Governance. The said manual is subject to annual review and amendment to continuously improve the company's corporate governance practices by assessing their effectiveness and comparing them with evolving best practices, standards identified by leading governance authorities and the company's changing circumstances and needs. Specifically, PMPC plans to fully comply with the ASEAN Corporate Governance practices and Integrated Annual Corporate Governance Report to reflect global principles and internationally recognized good practices in corporate governance applicable to public listed corporations. Recently, the company adopts SEC's Revised Corporate Governance pursuant to SEC Memorandum Circular No.24 series of 2019 to improve its Corporate Governance Practices by the Board and management. As such, it prospectively revised its Manual of Corporate Governance accordingly.